

Farmington Community Library Board of Trustees
Board Meeting - 6:00 p.m. – December 8, 2022
DRAFT

Board Members Present: Murphy, Stryd, White, Brown, McClellan

Board Members Absent: Doby, Hahn, Duron-Willner

Staff Members Present: Siegrist, Showich-Gallup, Peterson

Staff Members Absent: None

CALL TO ORDER

The Board Meeting was called to order at 6:03 p.m. by Board Vice President McClellan.

APPROVAL OF AGENDA

MOTION by Murphy to approve the Agenda for the December 8, 2022 Board meeting with additional Public Comments session added after Approval of Minutes was supported by White.

Vote: Aye: All in favor (5-0)

Opposed: None

Motion passed.

APPROVAL OF MINUTES

MOTION by White to approve the Minutes of the Regular Board Meeting held on November 10, 2022, was supported by Stryd.

Vote: Aye: All in favor

Opposed: None

Motion passed.

OPERATING BILLS

MOTION by Brown that the Board of Trustees approve October expenditures totaling \$402,374.63 was supported by Stryd.

Vote: Aye: All in favor

Opposed: None

Motion passed.

MOTION by Brown that the Board of Trustees receive and file November financial reports was supported by White.

Vote: Aye: All in favor

Opposed: None

Motion passed.

FRIENDS' REPORT (Stacey Charlebois)

- Friends made \$3,656 on November book sale (November 18-20). More than 50 volunteers worked. Thank you to Sarah Zitter Masindi for marketing effort.
- Friends will give \$108,000 to library for programming and resources in FY 2022-23. This is nearly a record.

LIBRARY DIRECTOR'S REPORT (Kelley Siegrist)

- K. Siegrist, J. Purdue, and J. O’Hara attended annual FPS ESL Cultural Thanksgiving.
- Staff Day (November 11) included work on strategic plan and breakout sessions around such topics as Microsoft Teams, Marketing Library Services, and the evaluation process.
- FCL staff participated in Light Up the Grand holiday celebration in Farmington on December 3.
- Compensation Study will move forward with two days of work with ElementOne to evaluate each job (February 7 and 8).
- Meeting with Robin Daniels of Senator Gary Peters’ office was held December 5. Senator’s office voicing support for library and patrons.
- Space Utilization Study to be presented at the January board meeting.
- **Facilities Report** (submitted by Donald Wrench)
 - Chiller units at Twelve Mile passed mechanical inspection and are awaiting electrical inspection. D. Wrench will update board at January meeting.
 - Fire curtain door has been ordered.
 D. Wrench is investigating:
 - replacing stairwell carpet going down to Children’s at Twelve Mile
 - replacing HVAC unit in Maintenance Office
 - getting Liberty Street Fire Alarm System monitored, as Twelve Mile currently is.
 Projects on hold:
 - Conveyor System quote
 - EV charging station

COMMITTEE REPORTS

Strategic Planning

- No report.

Personnel Committee (Ernie McClellan)

- Director Siegrist is rated “exceeding expectations” on her evaluation.

UNFINISHED BUSINESS

- None.

NEW BUSINESS

- None

BOARD TRUSTEE COMMENTS AND ANNOUNCEMENTS

None

CORRESPONDENCE

None

PUBLIC COMMENT

None

ADJOURNMENT

MOTION by White to adjourn the Board Meeting was supported by Murphy.

Vote: Aye: All in favor

Opposed: None

Motion passed.

The Board meeting was adjourned by Vice-President McClellan. The next meeting of the Library Board is scheduled for Thursday, January 12, 2022 at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary
Library Board of Trustees