

**Farmington Community Library Board of Trustees
Special Board Meeting – Electronically
April 23, 2020**

Board Members Present: Hahn, Huyck, Largent, Montgomery, Murphy, Rae, White

Board Members Absent: Bomarito

Staff Members Present: Grover, Miller, Siegrist, Carlton, Shereda

Staff Members Absent: None

CALL TO ORDER

The Board Meeting was called to order by Board President White.

APPROVAL OF AGENDA

MOTION by Montgomery to approve the Agenda for the April 12, 2020 Board meeting, was supported by Largent.

Vote: Aye: All in favor

Opposed: None

Motion passed.

PUBLIC COMMENT

There was no public comment.

UNFINISHED BUSINESS

ADP HR module. Discussion offered by Hahn – Reviewed contract with ADP (non-negotiable, as is, no warranty, 90 days renewal clause, merger and integration clause - verbal agreements non-binding, jurisdiction is in the state of New York). Grover – Start with a one year contract.

MOTION by Huyck to hire ADP and sign a one year contract with the request of changing jurisdiction to the state of Michigan.

Vote: Aye: All in favor

Opposed: None

Motion passed.

Personnel Committee

Montgomery reviewed furlough discussion with Michael Blum in regards to unemployment benefits if the Library a Contributing Employer or Reimbursing Employer? Executive order number 57 from the Governor states the employer will be covered by the Federal Government's emergency Covid order.

His recommendation is to lay-off all non-essential employees effective immediately. Have employees collect unemployment. A temporary furlough with no guarantee of rehire.

MOTION by Largent to temporarily furlough all employees with the exception of those deemed essential effective April 24th, 2020 at 6:00 p.m. with Grover and Personnel Committees final say as to essential/non-essential.

Vote: Aye: Hahn, Largent, Montgomery, Murphy, White

Opposed: Huyck, Rae

Motion passed

MOTION by Montgomery the Library pays the Cobra cost for the employees that are furloughed, supported by Hahn.

Vote: Aye: All in favor

Opposed: None

Motion passed.

(With drawn) MOTION by Montgomery to add Hazard Pay of \$2.00 per hour to essential employees retroactively.

MOTION by Montgomery to freeze overtime, supported by Largent.

Vote: Aye: All in favor

Opposed: None

Motion passed.

The Personnel Committee will meet tomorrow, Friday, April 24, 2020 at 7pm.

BOARD TRUSTEE COMMENTS AND ANNOUNCEMENTS

There were no comments or announcements.

ADJOURNMENT

MOTION by Montgomery to adjourn the Board Meeting, was supported by Hahn.

Vote: Aye: All in favor

Opposed: None

Motion passed.

The Board meeting was adjourned by President White. The next Special meeting of the Library Board is scheduled for Tuesday, April 28' 2020 at 6pm.

Respectfully Submitted,

Elizabeth Rae, Secretary
Library Board of Trustees
ER:ee