

**Farmington Community Library Board of Trustees
Board Meeting - 6:00 p.m. – August 11, 2022**

**Farmington Community Library Board of Trustees
Regular Board Meeting – 6:00 p.m.
August 11, 2022**

Board Members Present: Duron-Willner, Hahn, Kelly, McClellan, Stryd, White

Board Members Absent: Brown, Murphy

Staff Members Present: Siegrist, Wrench, Showich-Gallup, Zitter Masindi

Staff Members Absent: None

CALL TO ORDER

The Board Meeting was called to order at 6:02 p.m. by Board President Duron-Willner.

APPROVAL OF AGENDA

MOTION by Kelly to approve the Agenda for the August 11, 2022 Board meeting was supported by Stryd.

Vote: Aye: All in favor (6-0)

Opposed: None

Motion passed.

APPROVAL OF MINUTES

MOTION by McClellan to approve the Minutes of the Regular Board Meeting held on July 14, 2022, was supported by Stryd, with the inserted correct amount for operating expenses presented, \$366, 489.92. There was no quorum at this meeting.

Vote: Aye: Duron-Willner, McClellan, Stryd

Opposed: None

Abstain: Kelly, White, Hahn

Motion passed.

OPERATING BILLS

MOTION by Duron-Willner that the Board of Trustees approve June expenditures totaling \$366, 489.92 was supported by McClellan.

Vote: Aye: Duron-Willner, McClellan, Kelly, Stryd, White

Opposed: None

Abstain: Hahn

Motion passed.

MOTION by Duron-Willner that the Board of Trustees approve July expenditures totaling \$409,599.65 was supported by Kelly.

Vote: Aye: All in favor

Opposed: None

Motion passed.

FRIENDS' REPORT (Stacey Charlebois)

- S. Charlebois attended the ALA conference in June and virtual United for Libraries (Michigan chapter) conference in August.
- Friends board will meet in September.
- Friends will seek rating as a charity.

LIBRARY DIRECTOR'S REPORT (Kelley Siegrist)

- K. Siegrist and M. Showich Gallup attended Harvest Moon Volunteer Appreciation event on July 16. Friends will work beer tent on September 16.
- Merritt Cieslak will meet conduct walkthroughs on Aug. 8, 12, and 25 as space utilization study continues.
- FCL will present to City of Farmington Hills study session on August 15.
- FCL staff to be present at EPC Health and Safety Fair August 18 and at Farmington Public Schools Back-to-School Celebration on August 23.
- Miss Farmington Cities Scholarship winner for 2022 (NAME?) is promoting the service project Today a Reader! Tomorrow a Leader! FCL will assist.
- The *New York Times* and the *Wall Street Journal* will be available to patrons through the website beginning September 1.

Facilities Report (Donald Wrench)

- Fire Door

MOTION by Hahn to approve the bid of MCM for work on fire door contingent upon approval of contract language by Mike Blum and D. Wrench and K Siegrist was supported by McClellan.

Vote: Aye: All in favor (6-0)

Opposed: None

Motion passed.

- Charging stations still requiring further study with DTE, Farmington Hills, and Farmington.

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- Megan Drozan and D. Wrench are assessing next steps for conveyor.
 - Parking lot patching at Twelve Mile, painting in Quiet Study and Children's Study done. Tween furniture is in place at Liberty Street.
 - Profile of staff member – Lisa Laesch Vanstone, who presented Disability Support Collection.

Marketing (Sarah Zitter Masindi)

- New website August 26.
- Library Extravaganza set for September 18 at Twelve Mile.

MOTION by McClellan to approve allocating \$50,000 for marketing efforts was supported by Kelly.

Vote: Aye: All in favor (6-0)

Opposed: None

Motion passed.

COMMITTEE REPORTS

Strategic Planning (Michele Kelly)

- Strategic plan facilitation bid

MOTION by Stryd to approve Fast Forward Libraries to facilitate the strategic plan was supported by Kelly.

Vote: Aye: All in favor (6-0)

Opposed: None

Motion passed.

Personnel Committee (Ernie McClellan)

- Director evaluation tool

MOTION by Duron-Willner to approve the director evaluation tool developed by the Personnel Committee was supported by Hahn.

Vote: Aye: All in favor (6-0)

Opposed: None

Motion passed.

UNFINISHED BUSINESS

- Minutes from June 9, 2022

MOTION by Kelly to approve the Minutes of the Regular Board Meeting held on June 9, 2022, was supported by Stryd.

Vote: Aye: All in favor (5-0)

Opposed: None

Abstain: White

Motion passed.

- Closing Farmington on September 18

MOTION by Kelly to close the Farmington branch of the library on September 18, 2022, during the Extravaganza was supported by Hahn.

Vote: Aye: All in favor

Opposed: None

Motion passed.

(Board member Kelly left meeting.)

NEW BUSINESS

None

BOARD TRUSTEE COMMENTS AND ANNOUNCEMENTS

None

CORRESPONDENCE

None

PUBLIC COMMENT

None

ADJOURNMENT

MOTION by Stryd to adjourn the Board Meeting was supported by McClellan.

Vote: Aye: All in favor (5-0)

Opposed: None

Motion passed.

The Board meeting was adjourned by President Duron-Willner. The next meeting of the Library Board is scheduled for Thursday, September 8, 2022 at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary
Library Board of Trustees