

**Farmington Community Library Board of Trustees
Annual Budget Hearing and Board Meeting
6:00 p.m. - May 14, 2026**

Board Members Present: McClellan, Muthukuda, Brown, Doby, Snodgrass, Snead, White

Board Members Absent: Murphy

Staff Members Present: Matthews, Baker, Peterson, Showich-Gallup

Staff Members Absent: None

Annual Budget Hearing

CALL TO ORDER

The Annual Budget Hearing for FY 2026-27 was called to order at 6:03 by President McClellan.

Melanie Crowther from Plante Moran presented draft budget for 2026-27.

Estimated revenue: \$9,045,053

Estimated costs: \$15,092,805

Estimated costs amount reflects latest and most accurate estimate for cost of Phase One construction.

Approval of 2026-27 budget will be on agenda for regular June meeting.

Public comment: none

Hearing is closed by President McClellan.

Regular Meeting

CALL TO ORDER

The regular Board meeting was called to order at 6:31 by President McClellan.

APPROVAL OF AGENDA

MOTION by Doby to approve the Agenda for the May 14, 2026 Board meeting, with addition by Snead of "Consideration of Real Point" under New Business, was supported by Muthukuda.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

PUBLIC COMMENT

S. Dexter (FH) - please consider providing access to LinkedIn Learning instead of Udemy.

APPROVAL OF MINUTES

MOTION by White to approve the Minutes of the Regular Board Meeting held April 9, 2026, was supported by Doby.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

TREASURER'S REPORT

MOTION by Brown to approve paying April 2026 operating bills totaling \$444,295.46 was supported by White

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

MOTION by Brown to receive and file April 2026 financial reports was supported by White.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

K. Brown:

- YTD interest earned from Michigan Class is \$178,878.01.

FRIENDS' REPORT (S. Charlesbois)

- Spring book sale raised about \$3,400.
- Odds and Ends Art Auction brought in \$1,300.
- Friends Membership Appreciation Night (formerly Gala) will be held Friday, June 5. There will be a buffet dinner.

LIBRARY DIRECTOR'S REPORT (S. Matthews)

- The Arab American Festival (first annual, hopefully) and Asian-American Pacific Islander Festival (sixth annual) were both well-attended.
- S. Matthews met with Farmington Public Schools Board and presented FCL initiatives and events. Related: FCL staff are finishing hosting visits by all of this year's first grade classes.
- FCL has again received a Bosch Community Grant. It will support expanded STEM access projects including digital learning platforms, coding resources, and environmental programs.
- Alice Howard will be new Assistant Head of Adult Services. Welcome!
- FCL website now meets standards for accessibility laid out in WCAG (web content accessibility guidelines). DocAccess is a new website add-on that makes PDFs readable by adaptive technology.
- Summer Reading begins June 1!

**Farmington Community Library Board of Trustees
Annual Budget Hearing and Board Meeting
6:00 p.m. - May 14, 2026**

SUBCOMMITTEE UPDATES

Personnel (D. Muthukuda)

- The PC was invited to attend the quarterly meeting of the staff Working Conditions and Benefits Committee (WCBC). The PC is continuing to study tuition reimbursement.

Facilities (S. Snodgrass)

- Steve Schneemann (MCD Architects) and Aaron Phillips (McCarthy and Smith) attended FC meeting.
- Main reason for cost increase for Phase One has been “scope creep” - adding new features to job during planning phase, such as a better adult changing table or infrastructure for future EV charging.
- Aaron will return in June, after construction bids have been received.
- Sidewalk repairs at Twelve Mile are being separated from Phase One so that work can begin this summer.

Finance (K. Brown)

- No report.

UNFINISHED BUSINESS

None

NEW BUSINESS

Owner Representative

MOTION by Snead to approve proposal by Real Point to serve as Owner Representative for Phase One for \$26,000 was supported by Doby.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

NOTE:

This action supersedes board decision, approved at April meeting, to put owner representation services out for bid. Real Point pricing has already been vetted by Oakland County and the State of Michigan. FCL policy does not require that the board seek new bids.

MOTION by Snodgrass to rescind decision to put owner representation out to bid was supported by Snead.

Vote: Aye: All in favor (7-0)

Opposed: None

**Farmington Community Library Board of Trustees
Annual Budget Hearing and Board Meeting
6:00 p.m. - May 14, 2026**

Motion passed.

CORRESPONDENCE

A. Daniels: curious about fate of end-of-life FCL computers, and whether any would be available for new community center. - P. McCormick has been in contact.

PUBLIC COMMENT

None

TRUSTEE COMMENT

- D. Muthukuda attended both festivals, which were wonderful. "Shout out to staff."
- S. Snodgrass: "Ditto."

ADJOURNMENT

The Board meeting was adjourned by President McClellan at 7:19. The next meeting of the Library Board is scheduled for Thursday, June 11, 2026, at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary
Library Board of Trustees