

**Farmington Community Library Board of Trustees
Board Meeting - 6:00 p.m. – April 11, 2024**

Board Members Present: Murphy, Brown, White, McClellan, Hahn, Snodgrass, Muthukuda
Board Members Absent: Doby
Staff Members Present: Siegrist, Showich-Gallup, Baker, Peterson, Zitter Masindi, Wegrzynowicz
Staff Members Absent: None

CALL TO ORDER

The Regular Board Meeting was called to order at 6:04 by President Ernie McClellan..

APPROVAL OF AGENDA

MOTION by Snodgrass to approve the Agenda for the April 11, 2024 Board meeting was supported by Muthukuda.

Brown proposed adding “Master Plan” to Subcommittee Updates and “Michigan Class” to Unfinished Business.

Motion amended to approve Agenda with changes.

Vote: Aye: All in favor (7-0)

Opposed: None

Amended Motion passed.

APPROVAL OF MINUTES

MOTION by Muthukuda to approve the Minutes of the Regular Board Meeting held on March 14, 2024, was supported by Murphy.

Brown asked that “Master Plan” be added to Subcommittee Updates.

Motion amended to approve Minutes with changes.

Vote: Aye: Murphy, Brown, Hahn McClellan, Snodgrass, Muthukuda

Opposed: None

Abstain: White

Amended Motion passed.

TREASURER’S REPORT (K. Brown)

MOTION by Brown to approve March expenditures totaling \$405,598.64 was supported by Snodgrass.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

MOTION by Brown to receive and file March 2024 financial reports was supported by White.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

FRIENDS’ REPORT (S. Charlebois)

- Book Sale and Art Sale, held weekend of April 5-7, brought in almost \$7,000.

LIBRARY DIRECTOR'S REPORT (K. Siegrist)

- Per Digital Equity Project - countywide initiative - Farmington Hills is a community in which there is a need for devices used to access the internet.
- Digital local history archive is now accessible on the FCL website.
- Asian American Pacific Islander Heritage Celebration will be held May 4.
- Food trucks are returning - first visit will be Hero and Villain, May 21.
- The Book and Author Fest will be held again this year as part of Art on the Grand (June 1).

Facilities Updates

Roof (P. Wegrzynowicz)

Of 14 sections of roof (total, both buildings), 12 are predicted to last for 2-4 years. Other two sections may last 8-10 years. Bids are being put out for roof replacement.

LED Lighting (P. Wegrzynowicz)

Peter is investigating replacing current interior lighting with LED fixtures.

Outdoor Signage (S. Zitter Masindi)

Sarah is investigating replacing outdoor monument sign at Twelve Mile to update to new logo. Decision must be made whether to pursue digital sign.

UNFINISHED BUSINESS

Michigan Class (K. Brown)

Four accounts have been set up in Michigan Class. Funds moved from Comerica and Fidelity; Fidelity account closed. Accounts include "Millage", where revenue from property taxes goes, LSCA, which holds federal money gained through the Library Services and Construction Act, and FCL Endowments, both general and Restricted. Per Plante-Moran advice, interest collected on Endowment-Restricted account will remain in that account.

SUBCOMMITTEE UPDATES

Personnel (R. Hahn)

- Merit Salary Increase

MOTION by Hahn to approve merit increases of up to 5% effective July 1, 2024, was supported by Muthukuda.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

Master Plan (K. Brown)

MCD presented ideas about possible future land use around downtown building including adjacent municipal properties and possible future parking structure.

Finance - no report

NEW BUSINESS

- Amend February Minutes

MOTION by White to remove incorrect text from February minutes that had been copied from January minutes was supported by Brown.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

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- Closing Liberty Street building on September 15

MOTION by Murphy to close Liberty Street building on September 15 for Library Extravaganza was supported by Brown.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

CORRESPONDENCE

None

PUBLIC COMMENT

Stacey Charlebois - Friends are in favor of a digital sign. They would like more involvement in master plan conversations.

TRUSTEE COMMENT

None

ADJOURNMENT

The Board meeting was adjourned by President McClellan at 7:51. The next meeting of the Library Board is scheduled for Thursday, May 9, at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary
Library Board of Trustees