

**Farmington Community Library Board of Trustees
Board Meeting, 6:00 p.m. - March 12, 2026
Downtown Farmington**

Board Members Present: Muthukuda, Brown, Murphy, Snodgrass, Snead, White
Board Members Absent: McClellan, White (arrives late)
Staff Members Present: Matthews, Showich-Gallup, Peterson
Staff Members Absent: Baker

CALL TO ORDER

The Regular Board Meeting was called to order at 6:05 by Vice President Muthukuda.

APPROVAL OF AGENDA

MOTION by Murphy to approve the Agenda for the March 12, 2026 Board meeting was supported by Snead.

Vote: Aye: All in favor (6-0)

Opposed: None

Motion passed.

PUBLIC COMMENT

E. Johnson - roof leak - would like transparent process for getting information.

APPROVAL OF MINUTES

MOTION by Snead to approve the Minutes of the Regular Board Meeting held February 12, 2026, was supported by Brown.

Vote: Aye: All in favor (6-0)

Opposed: None

Motion passed.

(White arrives.)

PRESENTATIONS

- Realpoint (Andy Fountain) - owner's representation
- Budget Amendments - Brian Camiller, Plante Moran
- Proposed changes to revenue: \$56,740
- Proposed changes to expenditures: \$2,833,510

MOTION by Brown to approve proposed amendments to 2025-2026 budget was supported by Snead.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

TREASURER'S REPORT

**Farmington Community Library Board of Trustees
Board Meeting, 6:00 p.m. - March 12, 2026
Downtown Farmington**

MOTION by Brown to approve paying February 2026 operating bills totaling \$533,051.38 was supported by Doby.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

MOTION by Brown to receive and file February 2026 financial reports was supported by White.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

K. Brown:

- YTD interest earned from Michigan Class is \$87,627.41.

FRIENDS' REPORT (S. Charlesbois)

- Friends Board has added a new member.
- Library Day of Giving is being investigated.
- Another donation letter to Friends is being considered.
- Spring book sale will be held from Thursday, April 16 (evening) to Saturday, April 18.
- Odds and Ends Art Auction will be held Friday, April 24.
- Members' Appreciation Celebration (replacing the Gala) will be held on the first Friday in June.

LIBRARY DIRECTOR'S REPORT (S. Matthews)

- FCL is now selling unneeded items (for example office items, furniture) on GovDeals.com. S. Matthews has had experience with this. C. Peterson is the point person.
- The Small Business Lunch and Learn Series (weekly) has begun.
- S. Matthews and K. Sexton will be attending the Public Library Association Conference in Minneapolis at the end of March.
- The new full recycle (mixed material) bin has arrived at Twelve Mile. Staff is in process of determining best use and placement of recycling containers inside building.
- The Seed Library will be open on March 14.
- S. Matthews has met with Aaron Phillips, McCarthy and Smith Project Director, and MCD Architects. Plans are still 90 percent complete.
- Aaron Phillips recommends aiming to begin construction in September, once desired contractors have finished work they do in summer for school districts.

SUBCOMMITTEE UPDATES

Personnel (D. Muthukuda)

- Tuition reimbursement proposal is under study.
- DM held 3-month check-in with S. Matthews.

Facilities (S. Snodgrass)

- Various options still under study for ensuring safe parking lot for pedestrians at Twelve Mile, including speed bumps.

Farmington Community Library Board of Trustees
Board Meeting, 6:00 p.m. - March 12, 2026
Downtown Farmington

- Donor pavers are wearing out and re-engraving is expensive. An outside donor wall is being discussed.
- Hold lockers - did they work properly in cold weather? Enquiring minds want to know.
- The next Committee meeting will be April 2.

Finance (K. Brown)

- Meeting February 19: Realpoint presented regarding owner's representation in the construction process. PFM provided an introduction to the world of bonds.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

CORRESPONDENCE

None

PUBLIC COMMENT

S. Charlesbois - previous major construction (2003) was difficult. Owner's representation might help.

M. Showich-Gallup - advocating for assistance with construction.

E. Johnson - owner's representation could assist with contractors' accountability.

TRUSTEE COMMENT

- S. Snead - sending our well wishes and prayers to our friends at Temple Israel after attack today.
- K. Brown - will amphitheater use affect patrons inside building? (Staff: we will be thoughtful about use.)
- S. Snodgrass - board trustees should only use FCL email accounts for communication.

ADJOURNMENT

The Board meeting was adjourned by Vice President Muthukuda at 8:00. The next meeting of the Library Board is scheduled for Thursday, April 9, 2026, at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary
Library Board of Trustees