

**Farmington Community Library
Board of Trustees Meeting
Thursday, May 14, 2026
6:30 p.m.**

Contact Trustees

<http://www.farmlib.org/contact-the-library-board/>

Farmington Community Library

FARMLIB.ORG

Farmington Community Library Board of Trustees
Regular Meeting – 6:30 p.m.
May 14, 2026

- **Call to Order**
- **Approval of Agenda**
- **Public Comment (3 minutes per person)**
- **Minutes**
 - Approval of Minutes April 2026
- **Treasurers Report**
 - Approval of April operating bills 2026
 - Financial Reports
 - Michigan Class updates
- **Friends of the Library**
- **Director's Report**
- **Sub-Committee Updates**
 - Personnel
 - Facilities
 - Finance
- **Unfinished Business**
- **New Business**
- **Correspondence**
- **Public Comment (3 minutes per person)**
- **Trustee Comment**
- **Adjournment**



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May 11, 2026

To: Sasha Matthews, Library Director
Farmington Community Library (FCL) Board of Directors

Re: April 2026 Monthly Financial Statements

Enclosed are the following Monthly Financial Statements for your review:

1. Check Register
2. Balance Sheet – General Fund
3. Revenue & Expenditure Report – General Fund
4. Balance Sheet – Endowment Fund
5. Revenue & Expenditure Report – Endowment Fund
6. Balance Sheet – Capital Reserve Fund
7. Revenue & Expenditure Report – Capital Reserve Fund
8. Investment Report

Thank you.

Disclaimer: These financial statements have not been subjected to an audit, review or compilation engagement, and no assurance is provided on them.

Farmington Community Library Check register

Date	Payee	Document no.	Amount Cleared
Bank:		Account no	
04/06/2026	10083--Pitney Bowes Global Financial Services Inc		1,000.00 04/30/2026
04/08/2026	10589--Paylocity		29,568.52 04/30/2026
04/08/2026	10126--Michigan Employers Retirement		785.79 04/30/2026
04/08/2026	10126--Michigan Employers Retirement		6,010.99 04/30/2026
04/08/2026	10126--Michigan Employers Retirement		1,004.98 04/30/2026
04/08/2026	10126--Michigan Employers Retirement		1,949.15 04/30/2026
04/08/2026	10126--Michigan Employers Retirement		5,560.07 04/30/2026
04/08/2026	10126--Michigan Employers Retirement		5,813.96 04/30/2026
04/09/2026	10009--Consumers Energy		1,273.76 04/30/2026
04/10/2026	10147--EHIM		3,265.68 04/30/2026
04/10/2026	10147--EHIM		147.60 04/30/2026
04/10/2026	10009--Consumers Energy		1,928.11 04/30/2026
04/10/2026	10052--Overdrive		45,000.00 04/30/2026
04/13/2026	10014--T-Mobile		1,173.49 04/30/2026
04/14/2026	10019--Clear Rate Communications		523.91 04/30/2026
04/15/2026	10063--City Of Farmington - Water		765.45 04/30/2026
04/16/2026	10751--Jenin Yaseen	027275	250.00 04/30/2026
04/17/2026	10015--Toshiba America Business Solutions		1,103.00 04/30/2026
04/20/2026	10589--Paylocity		1,620.74 04/30/2026
04/21/2026	10752--Estabrak Salih	027273	400.00 04/30/2026
04/21/2026	10589--Paylocity		29,609.80 04/30/2026
04/21/2026	10005--DTE Energy		4,136.91 04/30/2026
04/21/2026	10005--DTE Energy		15,781.57 04/30/2026
04/22/2026	10126--Michigan Employers Retirement		5,696.75 04/30/2026
04/22/2026	10144--Mutual Of Omaha		1,902.27 04/30/2026
04/23/2026	10126--Michigan Employers Retirement		904.00 04/30/2026
04/23/2026	10126--Michigan Employers Retirement		6,291.63 04/30/2026
04/23/2026	10126--Michigan Employers Retirement		1,004.98 04/30/2026
04/23/2026	10126--Michigan Employers Retirement		676.08 04/30/2026
04/23/2026	10126--Michigan Employers Retirement		6,105.02 04/30/2026
04/23/2026	10021--Home Depot Credit Services		353.84 04/30/2026
04/27/2026	10003--AT&T		818.50 04/30/2026
04/27/2026	10003--AT&T		115.83 04/30/2026
04/28/2026	10729--BCBS of Michigan		38,718.12 04/30/2026
04/29/2026	10753--Taylor Foreman	027272	167.35 04/30/2026
04/30/2026	10508--OpenSpot Theatre	27274	320.00 04/30/2026
Total for			221,747.85

Bank: Bill.com Clearing - Bill.com Money Out Clearing Account no:

04/09/2026	10052--Overdrive		(45,000.00) In transit
04/13/2026	10141--Benistar/UA-6803		5,113.60 In transit
04/13/2026	10002--Farmington Community Library		16,888.84 In transit
04/13/2026	10023--Witt Mechanical, Inc		518.00 In transit
04/13/2026	10553--Thomas Kline/Crimson Multimedia		65.32 In transit
04/13/2026	10035--The Library Network		499.00 In transit
04/13/2026	10446--Sandy Herman		42.45 In transit
04/13/2026	10201--Plante Moran		6,873.00 In transit
04/13/2026	10626--NorthStar Mat Service		185.76 In transit
04/13/2026	10012--NBS		540.00 In transit
04/13/2026	10079--Midwest Tape Hoopla		16,893.99 In transit
04/13/2026	10315--MetroNet Consortium		450.00 In transit
04/13/2026	10121--Library Ideas		55.39 In transit
04/13/2026	10050--Lakeshore Learning Materials		395.44 In transit
04/13/2026	10742--Janus Films		200.00 In transit
04/13/2026	10666--Jan-Pro Detroit, LLC		10,328.00 In transit
04/13/2026	10033--Demco Inc.		91.66 In transit
04/13/2026	10692--1000 Bulbs.com		243.58 In transit
04/13/2026	10082--OverDrive, Inc		7,500.44 In transit
04/13/2026	10011--Midwest Tape		803.77 In transit
04/13/2026	10004--Ingram Library Services		874.82 In transit
04/20/2026	10002--Farmington Community Library		15,196.11 In transit
04/20/2026	10132--Scholastic Inc.		684.00 In transit
04/20/2026	10626--NorthStar Mat Service		98.60 In transit
04/20/2026	10745--MOTOWN SOUND & LIGHTING LLC		600.00 In transit
04/20/2026	10544--Brodart Co		38,511.00 In transit
04/20/2026	10502--Amazon Capital Services		1,104.64 In transit
04/20/2026	10747--Adala PR Agency LLC		800.00 In transit
04/20/2026	10744--Torch Window Cleaning		1,695.00 In transit

**Farmington Community Library
Check register**

Date	Payee	Document no.	Amount Cleared
04/20/2026	10011--Midwest Tape		2,352.20 In transit
04/20/2026	10004--Ingram Library Services		14,024.60 In transit
04/20/2026	10027--Great Lakes Ace Hardware		95.22 In transit
04/28/2026	10002--Farmington Community Library		28,234.24 In transit
04/28/2026	10023--Witt Mechanical, Inc		617.00 In transit
04/28/2026	10029--Unique		265.95 In transit
04/28/2026	10035--The Library Network		810.00 In transit
04/28/2026	10329--Swank Movie Licensing USA		125.00 In transit
04/28/2026	10655--Springshare LLC		139.14 In transit
04/28/2026	10215--SenSource		1,464.00 In transit
04/28/2026	10082--OverDrive, Inc		45,000.00 In transit
04/28/2026	10498--Muniweb		195.00 In transit
04/28/2026	10260--Kristel Sexton		832.95 In transit
04/28/2026	10746--KiwiCo, Inc.		629.00 In transit
04/28/2026	10293--Innovative Users Group		100.00 In transit
04/28/2026	10027--Great Lakes Ace Hardware		57.93 In transit
04/28/2026	10070--Grace Note Piano Service		140.00 In transit
04/28/2026	10046--EnvisionWare, Inc		1,267.88 In transit
04/28/2026	10662--Dan Patton		25.00 In transit
04/28/2026	10186--Cengage Learning Inc / Gale		15,909.93 In transit
04/28/2026	10692--1000 Bulbs.com		805.30 In transit
04/28/2026	10187--Network Services Company		1,356.42 In transit
04/28/2026	10012--NBS		938.00 In transit
04/28/2026	10011--Midwest Tape		4,442.23 In transit
04/28/2026	10004--Ingram Library Services		14,499.73 In transit
04/28/2026	10594--Danboise Mechanical		5,055.51 In transit
04/28/2026	10502--Amazon Capital Services		912.97 In transit
	Total for Bill.com Clearing		222,547.61

Motion Required:

I move that the Board approve the expenditures as presented

GRAND TOTAL: \$444,295.46

Director's Report May 2026

Patron Comments

Included in your Board packet.

Arab American Festival

On April 19 we held our first Arab American Festival with over 400 attendees enjoying art, dance, music and a taste of the Arab American culture.

AAPI Festival

Sunday May 3 was our 6th annual Asian American Pacific Islander Celebration. This annual celebration is always a big hit.

School Board Presentation

I presented an update to FCL to the FPS School Board on Wednesday May 6. It was very well received and the board was very excited to hear all about happenings at FCL. I joined the school board for a small meet and greet prior to the meeting, which was helpful in getting to know FPS.

Summer Reading Begins for All Ages June 1!

Summer Reading is an annual challenge for all ages at Farmington Community Library. Complete the reading challenge, take part in the community missions, and collect fun prizes!

First Grade Field Trips

They are happening at both locations, very exciting to see their eager faces in the building.

Bosch Community Grant

FCL has just learned we have received the Bosch Community Grant that will support expanded STEM access initiatives and associated costs including digital learning platforms, coding resources, shared technology, environmental programs, and community education materials.

Staffing Updates

On April 6, we welcomed Alice Howard as our new Assistant Head of Adult Services. She joins us from the Ecorse Public Library and brings valuable experience in programming, collections, and community partnerships.

Web Content Accessibility Guidelines (WCAG)

WCAG are international standards designed to make web content accessible to people with disabilities. The original deadline to be compliant was April 2026. This has been extended to 2027. FCL has completed the steps to comply before the announcement of the extension. We have added DocAccess to our website so all PDF's can be read with adaptive technology.

Submitted by
Sasha Matthews
Director



Suggestion:

1 May 2020

Please develop and post placards to be considerate of library patrons by not conducting conversations on cell phones

People are talking loudly for extended periods & the voice 'echoes'. It's very distracting, even for a public library.

Thank you!



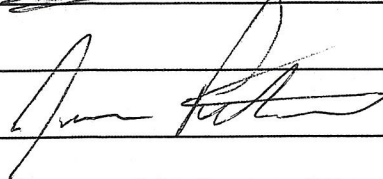
suggestion:

you should have je wish heritage festival!

Thank you for taking the time to fill out this form. Please place it in the Suggestion Box. Our leadership reads and reviews all suggestions!

Suggestion:

Please do a Regular inventory on the library grounds & use your ample resources to maintain the landscaped plants, update, maintain. It has looked terrible for years. I have noted this 2 years running & hope to ~~have~~ see a positive improvement soon



Thank you for taking the time to fill out this form. Please place it in the Suggestion Box. Our leadership reads and reviews all suggestions!

What made your Library visit special?

I came in for help w/ my computer. Patrick was professional & very helpful.

Turn over to leave a suggestion for Library staff.

Suggestion:

I FOR AM WATOPAN MORE BOOKS AND MORE BOOKS



Suggestion:

HAVE MUSIC HERE



Suggestion:

I use the App & Desktop website. I noticed the list I created were not showing up in my App. During my last visit I was informed I was using the "Classic" version of the website. Seems confusing that there were 2 different sites and data wasn't shared. Thank You

Thank you for taking the time to fill out this form. Please place it in the Suggestion Box. Our leadership reads and reviews all suggestions!

What made your library visit special:

There was a woman who was having a mental health issue (yelling...)

The staff handle the situation professionally and respectfully.

Turn over to leave a suggestion for Library staff.

What made your Library visit special?

Unfortunately this trip could not be labeled as special. I had, what I would describe as a slightly unpleasant experience with Beth, the children's desk Librarian or assistant (didn't get her proper title). I inquired about the private study room and

Turn over to leave a suggestion for Library staff.

Suggestion:

instead of being added to the listing for the space, I was advised on the policy (something I am well versed in for the FCL) and told to "return (come back down) at 11:30" I then asked ~~if~~ if this room was the only available ^{private} space in this branch and was told yes because we are small, I replied "you all are not small you choose to see it like that." This was when Beth interrupted me to say "well that is the policy so," at which point I remarked that our whole interaction she had a tone that was a little off-putting and that I would come back at 11:30. She stated that the tone was not her intention but the impact

Suggestion:

of it was acutely noted. From my perspective when a client comes in and asks for "study room" their name is added to the list and they are apprized of their entry time. While I've only used the Farm. branch's room 2x and more than I can count @ the hills branch, I've never experienced a deviation from this procedure. which begged the question - the need to provide this feedback as I feel it was a little disconcerting to me as a F/FH resident. Hopefully it's a one-off and not the norm.)

Thank you for taking the time to fill out this form. Please place it in the Suggestion Box. Our leadership reads and reviews all suggestions!

