

Farmington Community Library Board of Trustees
Board Meeting - 6:00 p.m. - October 10, 2024
Approved 11/14/24

Board Members Present: McClellan, Brown, White, Doby, Snodgrass (arrives late), one vacant seat

Board Members Absent: Muthukuda, Murphy

Staff Members Present: Siegrist, Baker, Showich-Gallup, Peterson

Staff Members Absent: None

CALL TO ORDER

The Regular Board Meeting was called to order at 6:04 by President Ernie McClellan.

APPROVAL OF AGENDA

MOTION by Doby to approve the Agenda for the October 10, 2024, Board meeting was supported by Brown, with following amendments: approval of **September** (not August) minutes under Minutes, approval of **September** (not August) operating bills under Treasurer's Report, and add **Facilities** under Sub-Committee Updates:

Vote: Aye: All in favor (4-0)

Opposed: None

Motion passed.

AUDIT PRESENTATION

Kari Shea, Plante Moran

Audit of FCL financials recently completed by Alan C. Young & Associates returned an "unqualified opinion." It was "as clean and perfect as it could go," per K. Shea.

(Trustee Sharon Snodgrass arrives.)

FARMINGTON HILLS ROAD MILLAGE PRESENTATION

Karen Mondora, Assistant City Manager

Proposal is for renewal of 2.0 mills, first passed in 2014, that is dedicated to major roads.

APPROVAL OF MINUTES

MOTION by White to approve the Minutes of the Regular Board Meeting held September 12, 2024, was supported by Doby.

Vote: Aye: All in favor (5-0)

Opposed: None

Motion passed.

TREASURER'S REPORT

MOTION by Brown to approve paying September 2024 operating bills totaling \$320,438.44 was supported by White.

Vote: Aye: All in favor (5-0)

Opposed: None

Motion passed.

MOTION by Brown to receive and file the September 2024 financial reports was supported by Doby.

Vote: Aye: All in favor (5-0)

Opposed: None

Motion passed.

FRIENDS' REPORT (S. Charlesbois)

- The Friends Board welcomes newest member Mike Cassar.
- Library Friends Week is October 20-26.
- The Fall Book Sale will be held October 18-20. To volunteer, use Friends contact on website.
- Author Viola Shipman will visit FCL on October 21. Attendees, either in-person OR online, must register.
- The Friends of the Farmington Library are celebrating their 70th anniversary.

LIBRARY DIRECTOR'S REPORT (K. Siegrist)

- Grand Raven Walks are occurring every Thursday through October.
- FCL signed up 458 new card holders during September (Library Card Sign Up Month). Also, the annual Card Design Contest received 85 submissions.
- Both branches will be closed on November 11 for Staff Professional Learning Day.
- Millage renewal proposal is on ballot for November 5.
- The Millage Committee posted an advertisement in the Farmington Press in order to correct misinformation surrounding the millage renewal proposal.

UNFINISHED BUSINESS

None

SUBCOMMITTEE UPDATES

Finance (K. Brown)

- The first Summer Tax disbursement check from Farmington Hills (\$2,365,542.58) was received September 16. It has been deposited in MI Class account.

Personnel

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- No report

Master Plan

- No report

Facilities (S. Snodgrass)

MCD Architects presented latest version of the Master Plan to the Facilities Committee on October 10. Next meeting of the committee will be November 7.

NEW BUSINESS

None

CORRESPONDENCE

None

PUBLIC COMMENT

None

TRUSTEE COMMENT

C. Doby - go visit the Redford Library and check out the new Children's space. (MCD Architects designed this.)

E. McClellan - Friends have made substantial donation to Millage Committee. Consider a future campaign to help Friends replenish their funds.

S. Snodgrass - where should trustees find emails from FCL? Per C. Peterson, messages go to both personal and farmlib.org addresses.

ADJOURNMENT

The Board meeting was adjourned by President McClellan at 7:07. The next meeting of the Library Board is scheduled for Thursday, November 14, at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary
Library Board of Trustees