

**Farmington Community Library Board of Trustees
Board Meeting, 6:00 p.m. - December 11, 2025
Downtown Branch**

Board Members Present: McClellan, Muthukuda, Brown, Murphy, Snodgrass, Doby, Snead, White

Board Members Absent: None

Staff Members Present: Siegrist, Showich-Gallup, Peterson, Baker, K. Sexton

Staff Members Absent: None

CALL TO ORDER

The Regular Board Meeting was called to order at 6:12 by President McClellan.

APPROVAL OF AGENDA

MOTION by Snead to approve the Agenda for the December 11, 2025 Board meeting was supported by Brown.

Vote: Aye: All in favor (8-0)

Opposed: None

Motion passed.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

MOTION by White to approve the Minutes of the Regular Board Meeting held November 13, 2025, amended by Brown to move "Old Business" to its own line, was supported by Muthukuda,

Vote: Aye: All in favor

Opposed: None

Motion passed.

TREASURER'S REPORT

MOTION by Brown to approve paying November 2025 operating bills totaling \$360,239.36 was supported by Murphy.

Vote: Aye: All in favor

Opposed: None

Motion passed.

MOTION by Brown to receive and file November 2025 financial reports was supported by White.

Vote: Aye: All in favor

Opposed: None

Motion passed.

K. Brown:

- Year to date interest earned from Michigan Class is \$508,699.83.

FRIENDS' REPORT (S. Charlesbois)

- Fall author event will feature T.J. Klune (*House in the Cerulean Sea* and others).
- Friends have \$544,509 in their endowment.
- The Friends are giving \$45,000 for the creation of the outdoor space at Twelve Mile.
- Membership letter going out soon.

LIBRARY DIRECTOR'S REPORT (K. Siegrist)

- The First Grade field trips are beginning. All first grade classes in Farmington schools visit the library during the year, and each student gets a library card. Bus costs are covered by the Friends.
- Library of Things continues to add items, such as metal detectors, mobile document scanners, tire inflators, and a VHS/DVD player.
- FCL staff participated in the Holly Days festivities in Farmington on December 6.
- Bids for construction manager for Phase One will hopefully come to the board for selection in January.
- MCD Architects is gifting FCL a Tricolor European Beech tree to replace the one that will be lost in Phase One construction at Liberty Street.
- This is Kelley's last official report as Director. Sasha Matthews has been working since December 1.

IDEA Update

Krystal Sexton provided annual update on the work of the IDEA Taskforce (Inclusion, Diversity, Equality, Accessibility).

- FCL hosted The Library Network's (TLN) first EDI conference, "This Conference is for Everyone." This conference will now return to FCL next year.

SUBCOMMITTEE UPDATES

Personnel (D. Muthukuda)

- Welcome, Sasha Matthews!

Facilities (S. Snodgrass)

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- Topics discussed December 4 included construction managers, landscaping plans, and HVAC at Liberty Street. A new compressor will be needed for one of the rooftop units.
- The next Committee meeting will be January 8.

Finance (K. Brown)

- Working on memorial gift and naming rights policies.. S. Charlesbois represented Friends in discussion.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

CORRESPONDENCE

None

PUBLIC COMMENT

None

TRUSTEE COMMENT

- E. McMullen: thank you to staff for work on celebration of 50 years at Liberty Street. Thank you to Friends for money given for Phase One work (on top of other Friends support).
- General: A celebration (community invited) of S. Matthews joining FCL and of K. Siegrist's retirement will be held January 6, 2026.
- C. Doby: request for help judging Elks Club scholarship applications.

ADJOURNMENT

The Board meeting was adjourned by President McClellan at 7:05. The next meeting of the Library Board is scheduled for Thursday, January 8, 2026, at 6:00 pm at Twelve Mile.

Respectfully Submitted,

Jim White, Secretary
Library Board of Trustees