

Farmington Community Library Board of Trustees
Board Meeting 6:00 – July 11, 2024

Board Members Present: McClellan, Muthukuda, Brown, White, Snodgrass, Doby, Murphy (arrives late), one vacant seat

Board Members Absent: None

Staff Members Present: Baker, Showich-Gallup, Wegrzynowicz

Staff Members Absent: Siegrist, Peterson

CALL TO ORDER

The Regular Board Meeting was called to order at 6:02 by President Ernie McClellan.

APPROVAL OF AGENDA

MOTION by Doby to approve the Agenda for the July 11, 2024 Board meeting was supported by Snodgrass.

Vote: Aye: All in favor (6-0)

Opposed: None

Motion passed.

APPROVAL OF MINUTES

MOTION by White to approve the Minutes of the Regular Board Meeting held June 13, 2024, with the correction of approving "May" expenditures rather than "April", was supported by Brown.

Vote: Aye: All in favor (6-0)

Opposed: None

Motion passed.

TREASURER'S REPORT

MOTION by Brown to approve paying June operating bills totaling \$326,181.19 was supported by White.

Vote: Aye: All in favor (6-0)

Opposed: None

Motion passed.

(R. Murphy arrives.)

MOTION by Brown to receive and file the June 2024 financial reports was supported by Muthukuda.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

FRIENDS REPORT (J. Baker and **M.** Showich-Gallup)

- The Friends will be serving at the beverage tent at the Harvest Moon celebration.

LIBRARY DIRECTOR'S REPORT (J. Baker)

- Party for the end of the Summer Reading program will be held Monday, July 29. Teens will have an event on Friday, July 26.
- A Town Hall meeting will be held August 21 at the Downtown branch.

Facilities Update (P. Wegrzynowicz)

MCD has been hired to assist with bidding process for roof repair work.

UNFINISHED BUSINESS

Facilities Committee

No motion.

SUBCOMMITTEE UPDATES

Finance (K. Brown)

MOTION by Brown to transfer \$2,800,000 from the Capital Fund and \$1,200,000 from the General Fund (total \$4,000,000) into MI Class

account was supported by Murphy.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

- Additional member now needed for Finance Committee.

Personnel - no report.

Master Plan - no report.

NEW BUSINESS

None

CORRESPONDENCE

None

PUBLIC COMMENT

M. Leedom:

- Not getting proper notification when requested hotspot is ready.
- Cleaning staff are leaving papers on floor, not monitoring paper towel holders.

TRUSTEE COMMENT

C. Doby:

- Getting a book at another library - leads to discussion of TLN Catalog, Interlibrary Loan, and FCL purchasing procedures for popular books.
- Facilities Committee, when formed, should consider looking at other area libraries.

K. Brown:

When are sidewalks getting fixed? Weeding and mulching needed.

J. White:

West Bloomfield Library has yard signs that say Excited About the Library for any patron who wants one.

ADJOURNMENT

The Board meeting was adjourned by President McClellan at 7:15. The next meeting of the Library Board is scheduled for Thursday, August 8, at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary
Library Board of Trustee