

Farmington Community Library Board of Trustees Meeting Thursday, August 14, 2025 6:00 p.m.

Contact Trustees

http://www.farmlib.org/contact-the-library-board/

Farmington Community Library
FARMLIB.ORG

Farmington Community Library Board of Trustees Regular Meeting – 6:00 p.m. August 14, 2025

- Call to Order
- Approval of Agenda
- Public Comment (3 minutes per person)
- Minutes
 - Approval of Minutes Regular Board Meeting -July-2025
- Treasurers Report
 - Approval of July operating bills 2025
 - Financial Reports
 - Michigan Class updates
- Friends of the Library
- Director's Report
 - Staff introduction Brian Kantz
- Sub-Committee Updates
 - Personnel
 - Facilities
 - Finance
- Unfinished Business
- New Business
- Correspondence
- Public Comment (3 minutes per person)
- Trustee Comment
- Adjournment



Director's Report August 2025

Patron Comments

Included in your Board packet.

Food Truck Tuesdays

Our next event is August 19 from 5:00-7:00 PM with Funk It Up Fries.

Building Updates

The LED lighting is complete at both buildings. The Study Rooms at FH have been painted and the old refrigerator at FA has been replaced.

Michigan Activity Pass News

Adults age 60+ can receive free roundtrip transportation to MAP destinations now through the end of September. **You are eligible if:**

- · You are age 60 or older, and
- You live in Macomb, Oakland, or Wayne County, and
- You have booked a MAP ticket for a venue located in one of those three counties

You can learn about MAP and this special transportation program on our blog post.

Programs of Interest

Check out the new traveling Automotive Exhibit on Black Innovators at FH. The exhibit, presented by the Automotive Hall of Fame consists of five standing panels with a timeline and information about the contributions African Americans have made to the automotive industry. It was installed on August 1st and will stay up until Sept. 30th. On August 14 FCL is hosting a "Behind the Achievement Exhibit" event.

New Video Relay Service

Coming soon, we will offer access to a Video Relay Service (VRS). This system allows deaf and hard-of-hearing individuals who use American Sign Language (ASL) to communicate with hearing individuals over the phone. A video link connects the VRS user with a communication assistant (CA) who then relays the conversation between the two parties. The CA signs to the deaf individual and speaks to the hearing individual, and vice versa.

Save the Date! An Evening with Katherine Center

The Farmington Friends of the Library is sponsoring the author Katherine Center on Monday, October 20 from 6:30-8:30. Registration is open and is required.



Two Steps to Great Service

The supervisors are developing a staff training guide to support the rollout of "2 Steps to Great Service Internally," based on the ZingTrain customer service model introduced during last year's Staff Day. This initiative focuses on fostering excellent service among colleagues, not just patrons. Training and expectations for delivering great internal service are scheduled to launch in September.

Farmington Public Schools Teacher's Picnic

Kristel, Maria, and Sarah from Teen Services will represent FCL at the Farmington Public Schools (FPS) Teacher's Picnic on August 19. Maria will also attend the FPS Back-to-School event for families in need. These events often lead to strong library card sign-up numbers. Marketing is supporting with promotion of our educational resources.

News from the Michigan Library Association

A new statewide poll reveals Michigan voters increasingly oppose book bans and strongly support their local public libraries. The new poll follows a similar statewide survey on library issues conducted in March 2023, both commissioned by MLA and conducted by the public opinion survey and research firm EPIC-MRA. Results confirm a growing statewide resistance to censorship efforts targeting library collections and a significant increase in strong support for public libraries since 2023. Key findings show.

- 79% approve of Michigan libraries' work (up from 71%)
- 75% trust librarians' collection decisions
- 50% now say books should never be banned (flipped from 42% in 2023)
- 84% support current library policies on age-appropriate shelving
- Only 4% blame libraries for children accessing objectionable content

Submitted by

Kelley Siegrist Library Director

Farmington Community Library Board of Trustees Board Meeting, 6:00 p.m. - July 10, 2025

Board Members Present: McClellan, Muthukuda, Brown, Murphy, White, Snodgrass, Doby,

Snead

Board Members Absent: None

Staff Members Present: Siegrist, Showich-Gallup, Peterson, Wegrzynowicz

Staff Members Absent: Baker

CALL TO ORDER

The Regular Board Meeting was called to order at 6.02 by President Ernie McClellan.

APPROVAL OF AGENDA

MOTION by Doby to approve the Agenda for the July 10, 2025 Board meeting was supported by Brown.

Vote: Aye: All in favor (8-0)

Opposed: None

Motion passed.

PUBLIC COMMENT

Dr. Sophie - desired Palestinian program Stacey K. - need for Palestinian program

Richard A. - introduction, planned to comment in future

APPROVAL OF MINUTES

MOTION by Murphy to approve the Minutes of the Regular Board Meetings held May 8, 2025, was supported by White.

Vote: Aye: All in favor

Opposed: None

Motion passed.

TREASURER'S REPORT (K. Brown)

MOTION by Brown to approve paying June 2025 operating bills totaling \$569,043.95 was supported by White.

Vote: Aye: All in favor

Opposed: None

Motion passed.

MOTION by Brown to receive and file June 2025 financial reports was supported by Snead.

Vote: Aye: All in favor Opposed: None

Motion passed.

FRIENDS' REPORT (K. Siegrist)

- · There is an opening on Friends Board.
- · Teens now need a work permit in order to volunteer.
- Book Sale will occur in October. Donations are needed.

LIBRARY DIRECTOR'S REPORT (K. Siegrist)

- FCL just missed one million circulations for FY 2024-2025 (Roughly 7,000 short)
- Jan Pro, FCL's cleaning service and neighbor on Twelve Mile, donated \$500 for 2026
 Summer Reading.
- As of July 7, 25,000 reading hours have been logged during Summer Reading.
- M. Showich-Gallup and B. Hall were intereviewed by WXYZ Channel 7 regarding tips on helping families avoid "summer slide" in academics.

SUBCOMMITTEE UPDATES

Personnel (D. Muthukuda)

· Director Search

Staff were asked for desired interview questions. Posting has gone live.

 Retiree Health funding Under New Business

Facilities (S. Snodgrass)

- Drawings for Phase One expected soon.
- The next Committee meeting will be August 7.

Finance (K. Brown)

- Committee is investigating ideas for large-scale donor support of FCL.
- Donation link on website is being fixed.

UNFINISHED BUSINESS

Elevator at Liberty St.

MOTION by Doby to authorize up to \$297,000 for Liberty St. elevator upgrade was supported by Snead.

Vote: Aye: All in favor Opposed: None

Farmington Community Library Board of Trustees Board Meeting, 6:00 p.m. - July 10, 2025

Motion passed.

NEW BUSINESS

· Retiree Health Funding

MOTION by Murphy to reimburse FCL for annual retiree healthcare funding from the Retiree Trust account each June was supported by Muthukuda (per advice of Plante Moran).

Vote: Aye: All in favor Opposed: None

Motion passed.

· LED lighting

MOTION by Doby to authorize \$25,000 for LED light installation in designated areas at both branches was supported by Brown.

Vote: Aye: All in favor Opposed: None

Motion passed.

CORRESPONDENCE

None

PUBLIC COMMENT

Dr. Sophie: desired speakers for Palestinian program.

Ricard A. - would like to start a chess club

TRUSTEE COMMENT

- S. Snead thank you to M. Showich Gallup and B. Hall for doing Channel 7 interview, as summer slide is a real challenge for families.
- R. Murphy et. al. thank you to patron for baked goods.

<u>ADJOURNMENT</u>

The Board meeting was adjourned by President McClellan at 7:42. The next meeting of the Library Board is scheduled for Thursday, August 14, 2025, at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary Library Board of Trustees



Plante & Moran, PLLC

P.O. Box 307 3000 Town Center, Suite 100 Southfield, MI 48075 Tel: 248.352.2500 Fax: 248.352.0018 plantemoran.com

August 11, 2025

To:

Kelley Siegrist, Library Director

Farmington Community Library (FCL) Board of Directors

Re: July 2025 Monthly Financial Statements

Enclosed are the following Monthly Financial Statements for your review:

- 1. Check Register
- 2. Balance Sheet General Fund
- 3. Revenue & Expenditure Report General Fund
- 4. Balance Sheet Endowment Fund
- 5. Revenue & Expenditure Report Endowment Fund
- 6. Balance Sheet Capital Reserve Fund
- 7. Revenue & Expenditure Report Capital Reserve Fund
- 8. Investment Report

Fiscal Year Ending June 30, 2025, balances are still in draft form and subject to change in conjunction with the audit. Audit fieldwork is scheduled to begin August 25, 2025.

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Disclaimer: These financial statements have not been subjected to an audit, review or compilation engagement, and no assurance is provided on them.



Farmington Community Library Check register

Date	Vendor	Document no.	Amount Cleared
	Bank:	€ e	
07/02/2025	10007Matt Watroba	27252	1,800.00 In transit
07/02/2025	10126Michigan Employers Retirement		440.60 In transit
07/02/2025	10126Michigan Employers Retirement		5,622.34 In transit
07/02/2025	10126Michigan Employers Retirement		1,298.21 In transit
07/02/2025	10126Michigan Employers Retirement		1,899.06 In transit
07/02/2025	10126Michigan Employers Retirement		6,643.39 In transit
07/02/2025	10126Michigan Employers Retirement		27,191.27 In transit 32,903.01 In transit
07/02/2025 07/03/2025	10589Paylocity 10206Joe Reilly	27251	650.00 In transit
07/09/2025	1021050e Rellly 10210Eugene Clark	27254	300.00 In transit
07/10/2025	10706Gary Glaser	27256	100.00 In transit
07/15/2025	10589Paylocity	21200	29,647.71 In transit
07/15/2025	10147EHIM		1,544.20 In transit
07/15/2025	10147EHIM		137.10 In transit
07/16/2025	10019Clear Rate Communications		523.79 In transit
07/16/2025	10126Michigan Employers Retirement		438.52 In transit
07/16/2025	10126Michigan Employers Retirement		1,507.84 In transit
07/16/2025	10126Michigan Employers Retirement		1,239.90 In transit
07/16/2025	10126Michigan Employers Retirement		1,929.57 In transit
07/16/2025	10126Michigan Employers Retirement		5,068.75 In transit
07/16/2025	10126Michigan Employers Retirement		6,470.98 In transit
07/17/2025	10015Toshiba America Business Solution	18	2,566.40 In transit 1,836.99 In transit
07/24/2025 07/24/2025	10144Mutual Of Omaha 10144Mutual Of Omaha		(1,836.99) In transit
07/24/2025	10144Mutual Of Omaha		1,836.99 In transit
07/25/2025	10021Home Depot Credit Services		495.41 In transit
07/30/2025	10126Michigan Employers Retirement		26,200.68 In transit
07/30/2025	10126Michigan Employers Retirement		439.85 In transit
07/30/2025	10126Michigan Employers Retirement		5,851.66 In transit
07/30/2025	10126Michigan Employers Retirement	•	1,326.03 In transit
07/30/2025	10126Michigan Employers Retirement		1,954.27 In transit
07/30/2025	10126Michigan Employers Retirement		5,071.18 In transit
07/30/2025	10126Michigan Employers Retirement		6,446.22 In transit
07/30/2025	10589Paylocity		29,900.71 In transit
	Total for 🤃		209,445.64
	Bank: Bill.com Clearing - Bill.com	Money Out Clear- Account no:	
07/02/2025	ing 10164Tsai Fong Books, Inc		142.50 In transit
07/02/2025	10701YourMembership.com		324.00 In transit
07/02/2025	10143Blue Care Network		35,050.04 In transit
07/02/2025	10160Maria Showich-Gallup		84.93 In transit
07/02/2025	10507Kona Ice		1,708.50 In transit
07/02/2025	10349Steven Koponen		60.66 In transit
07/02/2025	10464Minuteman Press Farmington Hills		164.58 In transit
07/02/2025	10033Demco Inc.		992.46 In transit 137.67 In transit
07/02/2025	10027Great Lakes Ace Hardware 10011Midwest Tape		1,823,98 In transit
07/02/2025 07/02/2025	10626NorthStar Mat Service		98,60 In transit
07/02/2025	10094Michigan Library Association		85.00 In transit
07/02/2025	10012NBS		540.00 In transit
07/02/2025	10108Deaf Community Advocacy Netwo	rk	289.80 In transit
07/02/2025	10024City of Farmington Hills		74.33 In transit
07/02/2025	10041Naeir		43.00 In transit
07/02/2025	10058Batteries Plus Bulbs		119.60 In transit
07/02/2025	10237CFRA		235.00 In transit
07/02/2025	10000Baker & Taylor Inc		12,854.25 In transit
07/02/2025	10219MidWest Collaborative for Library	Services	650.00 In transit
07/02/2025	10004Ingram Library Services		3,913.04 In transit
07/02/2025	10700Joe Derek		100.00 In transit
07/02/2025	10023Witt Mechanical, Inc		7,483.28 In transit 600.00 In transit
07/02/2025 07/02/2025	10450Oakland County Parks 10446Sandy Herman		301.49 In transit
07/02/2025	10011Midwest Tape		4,077.19 In transit
07/02/2025	10332Adobe Inc		1,108.44 In transit
07/17/2025	10023Witt Mechanical, Inc		685.00 In transit
07/17/2025	10137Value Line Publishing Inc		5,000.00 In transit
07/17/2025	10029Unique		334.90 In transit
07/17/2025	10608Techno Tag LLC		800.00 In transit

Farmington Community Library Check register

07/17/2025 107/02_Sphero, Inc. 3,056.2 In transit 07/17/2025 10403_Scholastile Inc. 30,052.5 In transit 07/17/2025 10403_Scholastile Inc. 51,91 In transit 07/17/2025 1050.00 In transit 10012_Intransit 07/17/2025 10021_Plante Moran 3,883.17 In transit 07/17/2025 10012_NBS 722.00 In transit 07/17/2025 10012_NBS 722.00 In transit 07/17/2025 10012_NBS 722.00 In transit 07/17/2025 10079_Michose Tape Hoopla 722.00 In transit 07/17/2025 10079_Michose Tape Hoopla 24.000.00 In transit 07/17/2025 10070_Procest Lakes And Hardware 24.000.00 In transit 07/17/2025 10040_Procester, Swift, Collins & Smith 568.50 In transit 07/17/2025 10040_Procester, Swift, Coll	Date	Vendor	Document no.	Amount Cleared
0771772025 01032-Scholastic Inc. 3,002.50 In transit 0771772025 01032-Scholastic Inc. 3,002.50 In transit 0771772025 01020-P18 Communications 3,883.71 In transit 0771772025 02050-O.C.C Inc. 24,083.42 In transit 0771772025 02050-O.C.C Inc. 25,075.00 In transit 0771772025 02050-O.C.C Inc. 02050-O.C.C Inc	07/17/2025	10702Sphero, Inc.		3,056.21 In transit
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