



**Farmington Community Library
Board of Trustees Meeting
Thursday, August 14, 2025
6:00 p.m.**

Contact Trustees

<http://www.farmlib.org/contact-the-library-board/>

Farmington Community Library

FARMLIB.ORG

Farmington Community Library Board of Trustees
Regular Meeting – 6:00 p.m.
August 14, 2025

- **Call to Order**
- **Approval of Agenda**
- **Public Comment (3 minutes per person)**
- **Minutes**
 - Approval of Minutes – Regular Board Meeting – July-2025
- **Treasurers Report**
 - Approval of July operating bills 2025
 - Financial Reports
 - Michigan Class updates
- **Friends of the Library**
- **Director's Report**
 - Staff introduction Brian Kantz
- **Sub-Committee Updates**
 - Personnel
 - Facilities
 - Finance
- **Unfinished Business**
- **New Business**
- **Correspondence**
- **Public Comment (3 minutes per person)**
- **Trustee Comment**
- **Adjournment**

Director's Report

August 2025

Patron Comments

Included in your Board packet.

Food Truck Tuesdays

Our next event is August 19 from 5:00–7:00 PM with Funk It Up Fries.

Building Updates

The LED lighting is complete at both buildings. The Study Rooms at FH have been painted and the old refrigerator at FA has been replaced.

Michigan Activity Pass News

Adults age 60+ can receive free roundtrip transportation to MAP destinations now through the end of September. **You are eligible if:**

- You are age 60 or older, and
- You live in Macomb, Oakland, or Wayne County, and
- You have booked a MAP ticket for a venue located in one of those three counties

You can learn about MAP and this special transportation program on our blog post.

Programs of Interest

Check out the new traveling Automotive Exhibit on Black Innovators at FH. The exhibit, presented by the Automotive Hall of Fame consists of five standing panels with a timeline and information about the contributions African Americans have made to the automotive industry. It was installed on August 1st and will stay up until Sept. 30th. On August 14 FCL is hosting a "Behind the Achievement Exhibit" event.

New Video Relay Service

Coming soon, we will offer access to a Video Relay Service (VRS). This system allows deaf and hard-of-hearing individuals who use American Sign Language (ASL) to communicate with hearing individuals over the phone. A video link connects the VRS user with a communication assistant (CA) who then relays the conversation between the two parties. The CA signs to the deaf individual and speaks to the hearing individual, and vice versa.

Save the Date! An Evening with Katherine Center

The Farmington Friends of the Library is sponsoring the author Katherine Center on Monday, October 20 from 6:30–8:30. Registration is open and is required.

Farmington Community Library

FCL Farmington • 23500 Liberty St. • (248) 553-0321

FCL Farmington Hills • 32737 W. 12 Mile Rd. • (248) 553-0300

Two Steps to Great Service

The supervisors are developing a staff training guide to support the rollout of “2 Steps to Great Service Internally,” based on the ZingTrain customer service model introduced during last year’s Staff Day. This initiative focuses on fostering excellent service among colleagues, not just patrons. Training and expectations for delivering great internal service are scheduled to launch in September.

Farmington Public Schools Teacher’s Picnic

Kristel, Maria, and Sarah from Teen Services will represent FCL at the Farmington Public Schools (FPS) Teacher’s Picnic on August 19. Maria will also attend the FPS Back-to-School event for families in need. These events often lead to strong library card sign-up numbers. Marketing is supporting with promotion of our educational resources.

News from the Michigan Library Association

A new statewide poll reveals Michigan voters increasingly oppose book bans and strongly support their local public libraries. The new poll follows a similar statewide survey on library issues conducted in March 2023, both commissioned by MLA and conducted by the public opinion survey and research firm EPIC-MRA. Results confirm a growing statewide resistance to censorship efforts targeting library collections and a significant increase in strong support for public libraries since 2023. Key findings show:

- 79% approve of Michigan libraries' work (up from 71%)
- 75% trust librarians' collection decisions
- 50% now say books should never be banned (flipped from 42% in 2023)
- 84% support current library policies on age-appropriate shelving
- Only 4% blame libraries for children accessing objectionable content

Submitted by

Kelley Siegrist
Library Director

Farmington Community Library Board of Trustees
Board Meeting, 6:00 p.m. - July 10, 2025

Board Members Present: McClellan, Muthukuda, Brown, Murphy, White, Snodgrass, Doby, Snead

Board Members Absent: None

Staff Members Present: Siegrist, Showich-Gallup, Peterson, Wegrzynowicz

Staff Members Absent: Baker

CALL TO ORDER

The Regular Board Meeting was called to order at 6:02 by President Ernie McClellan.

APPROVAL OF AGENDA

MOTION by Doby to approve the Agenda for the July 10, 2025 Board meeting was supported by Brown.

Vote: Aye: All in favor (8-0)

Opposed: None

Motion passed.

PUBLIC COMMENT

Dr. Sophie - desired Palestinian program

Stacey K. - need for Palestinian program

Richard A. - introduction, planned to comment in future

APPROVAL OF MINUTES

MOTION by Murphy to approve the Minutes of the Regular Board Meetings held May 8, 2025, was supported by White.

Vote: Aye: All in favor

Opposed: None

Motion passed.

TREASURER'S REPORT (K. Brown)

MOTION by Brown to approve paying June 2025 operating bills totaling \$569,043.95 was supported by White.

Vote: Aye: All in favor

Opposed: None

Motion passed.

MOTION by Brown to receive and file June 2025 financial reports was supported by Snead.

Vote: Aye: All in favor

Opposed: None

Motion passed.

FRIENDS' REPORT (K. Siegrist)

- There is an opening on Friends Board.
- Teens now need a work permit in order to volunteer.
- Book Sale will occur in October. Donations are needed.

LIBRARY DIRECTOR'S REPORT (K. Siegrist)

- FCL just missed one million circulations for FY 2024-2025. (Roughly 7,000 short)
- Jan Pro, FCL's cleaning service and neighbor on Twelve Mile, donated \$500 for 2026 Summer Reading.
- As of July 7, 25,000 reading hours have been logged during Summer Reading.
- M. Showich-Gallup and B. Hall were interviewed by WXYZ Channel 7 regarding tips on helping families avoid "summer slide" in academics.

SUBCOMMITTEE UPDATES

Personnel (D. Muthukuda)

- Director Search

Staff were asked for desired interview questions. Posting has gone live.

- Retiree Health funding
Under New Business

Facilities (S. Snodgrass)

- Drawings for Phase One expected soon.
- The next Committee meeting will be August 7.

Finance (K. Brown)

- Committee is investigating ideas for large-scale donor support of FCL.
- Donation link on website is being fixed.

UNFINISHED BUSINESS

- Elevator at Liberty St.

MOTION by Doby to authorize up to \$297,000 for Liberty St. elevator upgrade was supported by Snead.

Vote: Aye: All in favor

Opposed: None

**Farmington Community Library Board of Trustees
Board Meeting, 6:00 p.m. - July 10, 2025**

Motion passed.

NEW BUSINESS

- Retiree Health Funding

MOTION by Murphy to reimburse FCL for annual retiree healthcare funding from the Retiree Trust account each June was supported by Muthukuda (per advice of Plante Moran).

Vote: Aye: All in favor

Opposed: None

Motion passed.

- LED lighting

MOTION by Doby to authorize \$25,000 for LED light installation in designated areas at both branches was supported by Brown.

Vote: Aye: All in favor

Opposed: None

Motion passed.

CORRESPONDENCE

None

PUBLIC COMMENT

Dr. Sophie: desired speakers for Palestinian program.

Ricard A. - would like to start a chess club

TRUSTEE COMMENT

- S. Snead - thank you to M. Showich-Gallup and B. Hall for doing Channel 7 interview, as summer slide is a real challenge for families.
- R. Murphy et. al. - thank you to patron for baked goods.

ADJOURNMENT

The Board meeting was adjourned by President McClellan at 7:42. The next meeting of the Library Board is scheduled for Thursday, August 14, 2025, at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary
Library Board of Trustees



Plante & Moran, PLLC
P.O. Box 307
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Southfield, MI 48075
Tel: 248.352.2500
Fax: 248.352.0018
plantemoran.com

August 11, 2025

To: Kelley Siegrist, Library Director
Farmington Community Library (FCL) Board of Directors

Re: July 2025 Monthly Financial Statements

Enclosed are the following Monthly Financial Statements for your review:

1. Check Register
2. Balance Sheet – General Fund
3. Revenue & Expenditure Report – General Fund
4. Balance Sheet – Endowment Fund
5. Revenue & Expenditure Report – Endowment Fund
6. Balance Sheet – Capital Reserve Fund
7. Revenue & Expenditure Report – Capital Reserve Fund
8. Investment Report

Fiscal Year Ending June 30, 2025, balances are still in draft form and subject to change in conjunction with the audit. Audit fieldwork is scheduled to begin August 25, 2025.

Thank you.

Disclaimer: These financial statements have not been subjected to an audit, review or compilation engagement, and no assurance is provided on them.

Farmington Community Library Check register

Date	Vendor	Document no.	Amount Cleared
Bank:			
07/02/2025	10007--Matt Watroba	27252	1,800.00 In transit
07/02/2025	10126--Michigan Employers Retirement		440.60 In transit
07/02/2025	10126--Michigan Employers Retirement		5,622.34 In transit
07/02/2025	10126--Michigan Employers Retirement		1,298.21 In transit
07/02/2025	10126--Michigan Employers Retirement		1,899.06 In transit
07/02/2025	10126--Michigan Employers Retirement		6,643.39 In transit
07/02/2025	10126--Michigan Employers Retirement		27,191.27 In transit
07/02/2025	10589--Paylocity		32,903.01 In transit
07/03/2025	10206--Joe Reilly	27251	650.00 In transit
07/09/2025	10210--Eugene Clark	27254	300.00 In transit
07/10/2025	10706--Gary Glaser	27256	100.00 In transit
07/15/2025	10589--Paylocity		29,647.71 In transit
07/15/2025	10147--EHIM		1,544.20 In transit
07/15/2025	10147--EHIM		137.10 In transit
07/16/2025	10019--Clear Rate Communications		523.79 In transit
07/16/2025	10126--Michigan Employers Retirement		438.52 In transit
07/16/2025	10126--Michigan Employers Retirement		1,507.84 In transit
07/16/2025	10126--Michigan Employers Retirement		1,239.90 In transit
07/16/2025	10126--Michigan Employers Retirement		1,929.57 In transit
07/16/2025	10126--Michigan Employers Retirement		5,068.75 In transit
07/16/2025	10126--Michigan Employers Retirement		6,470.98 In transit
07/17/2025	10015--Toshiba America Business Solutions		2,566.40 In transit
07/24/2025	10144--Mutual Of Omaha		1,836.99 In transit
07/24/2025	10144--Mutual Of Omaha		(1,836.99) In transit
07/24/2025	10144--Mutual Of Omaha		1,836.99 In transit
07/25/2025	10021--Home Depot Credit Services		495.41 In transit
07/30/2025	10126--Michigan Employers Retirement		26,200.68 In transit
07/30/2025	10126--Michigan Employers Retirement		439.85 In transit
07/30/2025	10126--Michigan Employers Retirement		5,851.66 In transit
07/30/2025	10126--Michigan Employers Retirement		1,326.03 In transit
07/30/2025	10126--Michigan Employers Retirement		1,954.27 In transit
07/30/2025	10126--Michigan Employers Retirement		5,071.18 In transit
07/30/2025	10126--Michigan Employers Retirement		6,446.22 In transit
07/30/2025	10589--Paylocity		29,900.71 In transit
Total for			209,445.64
Bank: Bill.com Clearing - Bill.com Money Out Clearing Account no:			
07/02/2025	10164--Tsai Fong Books, Inc		142.50 In transit
07/02/2025	10701--YourMembership.com		324.00 In transit
07/02/2025	10143--Blue Care Network		35,050.04 In transit
07/02/2025	10160--Maria Showich-Gallup		84.93 In transit
07/02/2025	10507--Kona Ice		1,708.50 In transit
07/02/2025	10349--Steven Koponen		60.66 In transit
07/02/2025	10464--Minuteman Press Farmington Hills		164.58 In transit
07/02/2025	10033--Demco Inc.		992.46 In transit
07/02/2025	10027--Great Lakes Ace Hardware		137.67 In transit
07/02/2025	10011--Midwest Tape		1,823.98 In transit
07/02/2025	10626--NorthStar Mat Service		98.60 In transit
07/02/2025	10094--Michigan Library Association		85.00 In transit
07/02/2025	10012--NBS		540.00 In transit
07/02/2025	10108--Deaf Community Advocacy Network		289.80 In transit
07/02/2025	10024--City of Farmington Hills		74.33 In transit
07/02/2025	10041--Naeir		43.00 In transit
07/02/2025	10058--Batteries Plus Bulbs		119.60 In transit
07/02/2025	10237--CFRA		235.00 In transit
07/02/2025	10000--Baker & Taylor Inc		12,854.25 In transit
07/02/2025	10219--MidWest Collaborative for Library Services		650.00 In transit
07/02/2025	10004--Ingram Library Services		3,913.04 In transit
07/02/2025	10700--Joe Derek		100.00 In transit
07/02/2025	10023--Witt Mechanical, Inc		7,483.28 In transit
07/02/2025	10450--Oakland County Parks		600.00 In transit
07/02/2025	10446--Sandy Herman		301.49 In transit
07/02/2025	10011--Midwest Tape		4,077.19 In transit
07/02/2025	10332--Adobe Inc		1,108.44 In transit
07/17/2025	10023--Witt Mechanical, Inc		685.00 In transit
07/17/2025	10137--Value Line Publishing Inc		5,000.00 In transit
07/17/2025	10029--Unique		334.90 In transit
07/17/2025	10608--Techno Tag LLC		800.00 In transit

Farmington Community Library Check register

Date	Vendor	Document no.	Amount Cleared
07/17/2025	10702--Sphero, Inc.		3,056.21 In transit
07/17/2025	10132--Scholastic Inc.		3,002.50 In transit
07/17/2025	10409--Rebecca Brown		51.91 In transit
07/17/2025	10220--PTS Communications		150.00 In transit
07/17/2025	10201--Plante Moran		3,883.17 In transit
07/17/2025	10256--OCLC Inc.		24,063.42 In transit
07/17/2025	10012--NBS		722.00 In transit
07/17/2025	10453--MSU Extension		400.00 In transit
07/17/2025	10079--Midwest Tape Hoopla		15,740.13 In transit
07/17/2025	10573--MCD Architects		24,000.00 In transit
07/17/2025	10121--Library Ideas		6,375.00 In transit
07/17/2025	10666--Jan-Pro Detroit, LLC		9,855.17 In transit
07/17/2025	10027--Great Lakes Ace Hardware		123.16 In transit
07/17/2025	10040--Foster, Swift, Collins & Smith		586.50 In transit
07/17/2025	10046--EnvisionWare, Inc		2,537.96 In transit
07/17/2025	10594--Danboise Mechanical		245.00 In transit
07/17/2025	10662--Dan Patton		147.89 In transit
07/17/2025	10703--Creativebug		10,850.00 In transit
07/17/2025	10186--Cengage Learning Inc / Gale		4,009.45 In transit
07/17/2025	10364--Blick Art Materials		98.49 In transit
07/17/2025	10141--Benistar/UA-6803		4,873.60 In transit
07/17/2025	10454--Allied Building Services of Detroit, Inc.		449.02 In transit
07/17/2025	10389--4Imprint, Inc		1,937.78 In transit
07/17/2025	10626--NorthStar Mat Service		284.36 In transit
07/17/2025	10187--Network Services Company		1,123.49 In transit
07/17/2025	10411--Kaeser & Blair Incorporated		2,531.29 In transit
07/17/2025	10295--Jennifer Harper		210.00 In transit
07/17/2025	10533--Jamie Purdue		104.86 In transit
07/17/2025	10072--Innovative Interfaces Inc		82,576.41 In transit
07/17/2025	10026--FJ Lafontaine & Sons Landscaping		1,059.00 In transit
07/17/2025	10033--Demco Inc.		1,543.76 In transit
07/17/2025	10417--Anna Hay		261.03 In transit
07/17/2025	10502--Amazon Capital Services		1,781.39 In transit
07/21/2025	10132--Scholastic Inc.		66.00 In transit
07/21/2025	10502--Amazon Capital Services		245.52 In transit
07/21/2025	10031--Quill LLC		3,221.87 In transit
07/22/2025	10688--Michigan Lion Dance Team		(300.00) In transit
07/29/2025	10591--Thomas Santilli		300.00 In transit
07/29/2025	10329--Swank Movie Licensing USA		125.00 In transit
07/29/2025	10312--Stanley Access Technologies		2,848.94 In transit
07/29/2025	10655--Springshare LLC		38.47 In transit
07/29/2025	10054--Schindler Elevator Corp		1,508.88 In transit
07/29/2025	10422--Rebecca Hall		38.31 In transit
07/29/2025	10409--Rebecca Brown		50.00 In transit
07/29/2025	10626--NorthStar Mat Service		185.76 In transit
07/29/2025	10282--Melanie Allbery		25.31 In transit
07/29/2025	10110--Ebsco Subscription Services		15,272.37 In transit
07/29/2025	10090--Dubois Chemicals, Inc		253.00 In transit
07/29/2025	10038--Douglas Moye		210.00 In transit
07/29/2025	10037--Dorothy Hinton		160.00 In transit
07/29/2025	10707--CAZ Productions, LLC		850.00 In transit
07/29/2025	10143--Blue Care Network		34,391.20 In transit
07/29/2025	10708--Automotive Hall of Fame		350.00 In transit
07/29/2025	10023--Witt Mechanical, Inc		1,225.20 In transit
07/29/2025	10082--OverDrive, Inc		14,483.06 In transit
07/29/2025	10012--NBS		2,017.00 In transit
07/29/2025	10502--Amazon Capital Services		2,117.43 In transit
07/30/2025	10688--Michigan Lion Dance Team		300.00 In transit
	Total for Bill.com Clearing		368,499.51

Motion Required:

I move that the Board approve the expenditures as presented

GRAND TOTAL: \$577,945.15



Suggestion:

HAVE A CONTRASTING STRIP ON EDGE OF EACH STEP TO DEMARCAT E WHERE ONE STEP ENDS ~~OR~~ ~~AND~~ EDGE OF STEP. FOR OLDER PEOPLE WITH VISION PROBLEMS.

Thank you for taking the time to fill out this form. Please place it in the Suggestion Box. Our leadership reads and reviews all suggestions!

What made your library visit special?

SHARON IN THE IT DEPT. SHOWED ME HOW TO SEND PDF FILES FROM MY COMPUTER TO THE LIBRARY PRINTER. SHARON SHOWED ME HOW TO PRINT THE FILES IN THE COPY/PRINT ROOM. SHARON WAS VERY POLITE & PROFESSIONAL.

Turn over to leave a suggestion for Library staff.

put more activities for summer of Stokes

Thank you for taking the time to fill out this form. Please place it in the Suggestion Box. Our leadership reads and reviews all suggestions!



Suggestion:

one helper was being very mean to me
and I heard her say something racist to
a colored person

Thank you for taking the time to fill out this form. Please place it in the Suggestion Box. Our leadership reads and reviews all suggestions!

Food Truck Craft Gals!

I want to thank
you for the
patience.

Patron wanted to
recognize the 90's craft
folks for all of their
patience with both young
and older people.



Suggestion:

1 you should have a ~~kids~~
1 kids book ~~club~~ club Ages 7 to 10.

a toy club ever monday it starts
at 8:00am ~~ends~~ ends at 8:00pm
Ages 7 to 10

Thank you for taking the time to fill out this form. Please place it in the Suggestion Box. Our leadership reads and reviews all suggestions!

the workers need to be more enthusiastic

Turn over to leave a suggestion for Library staff.

What made your Library visit special?

SAHRA IS excellent Customer Service

Turn over to leave a suggestion for Library staff.



Suggestion:

Download the app "Flow" on the ipads

Thank you for taking the time to fill out this form. Please place it in the Suggestion Box. Our leadership reads and reviews all suggestions!

WE LOVED THE BLUEY EVENT + GETTING ASSIGNED A COLOR "TICKET" AT THE DOOR GAVE US TIME TO ENJOY THE STATIONS BEFORE MEETING THE CHARACTER - A NOTICABLE IMPROVEMENT FROM THE CLIFFORD EVENT 😊

Turn over to leave a suggestion for Library staff.

What made your Library visit special?

Way to get in a young adult book. Right after it came out!!!!

Soulmatch by Rebecca Danzelsaker

Turn over to leave a suggestion for Library staff.