

Farmington Community Library Board of Trustees
Draft Minutes – 6:00 p.m.
June 11, 2026

- **Call to Order** –@6:07 by Muthukuda.
- **Approval of Agenda with modifications.**
 - *Motion by Motion by Murphy, Support by Doby.*
- **Presentation** Aaron and Griffin from McCarthy & Smith.
 - *A presentation on the award recommendation package for the remodeling work package by McCarthy & Sons. Documents have been included in the board packets. MCarthy & Sons takes the designs by MCD to create bid packages and solicit bids for a public bid opening. They had great bidder turnout. They then take the qualified low bidders and conduct interviews with each vendor to ensure their understanding of the project. The presentation also reviewed the Total Award Recommendations, PLM Bonds, and the Construction GMP (Guaranteed Maximum Price). It was noted that change orders are not included in the GMP. Griffin explained the increase in price at the Farmington location that was driven by the brickwork & exterior landscaping needed around the children’s section.*
- **Public Comment (3 minutes per person)-no public comment**
- **Minutes**
 - Approval of Minutes May 2026
 - *Moved by Snodgrass, support by Kathy. Motion Passed. Murphy abstains.*
- **Treasurers Report**
 - Approval of May operating bills 2026
 - *Moved by Brown, support by Murphy. Motion Passed Unanimously.*

Farmington Community Library Board of Trustees
Draft Minutes – 6:00 p.m.
June 11, 2026

- *Amended motion given by Brown, support by Doby. Motion Passed Unanimously.*
- Financial Reports
 - *Moved by Brown, support by Doby. Motion Passed Unanimously.*
- Michigan Class updates
- **Friends of the Library**
 - *Charlesbois gives report. She expressed appreciation for attendance at the June 5 Gala. They had between 160-170 people. She also spoke about encouraging member renewal and new membership. Volunteers are encouraged to become members. She also explained some of the rules & limitation of member incentives that are in place by the IRS – They may be unrelated business taxable income. They have to examine these rules to ensure they maintain their status as a 501c(3). They are exploring changing membership levels so that more giving is incentivized. Doby offered support to The Friends in exploring their financial liability for member incentives and gifts.*
- **Director's Report**
 - *Directors report included in the board packet. Additionally, Matthews updated that we will use Real Pointe Owners Representative. We would need to vote on Real Pointe's bid package. Board members expressed a desire to have a special meeting to vote on Real Pointe's contract. There was also a discussion about continuing with underground electric lines for EV charging stations.*
- **Sub-Committee Updates**
 - Personnel

Farmington Community Library Board of Trustees
Draft Minutes – 6:00 p.m.
June 11, 2026

- *Personnel committee met to discuss tuition reimbursement policy. The policy is under development and is anticipated to be in place late next year. They also discussed Sunday hours, thinking about opening earlier. No decision was made on hours, but they would continue to examine Sunday hours. Also, Sasha had her 6 month evaluation, and she is going well. Muthukuda talked to 19 staff members in conducting the Director Evaluation, and overall feedback from staff was positive.*
- Facilities
 - *Facilities expressed appreciation for Aaron from Mcarthy & Smith for providing detailed reports. During their meeting they discussed smoking in the new outdoor area, ultimately deciding that smoking would not be allowed in that area. We would maintain the current smoking receptacle. There was also discussion of the air conditioning unit at Farmington, and lighting fixtures at Farmington Hills.*
- Finance
 - *Finance Committee did not have a meeting this month.*
 - Amend 2026 Budget.
Moved by Brown. Support by Doby. Motion passed unanimously.
 - 2027 Budget
 - *Moved by Brown. Support by Doby. Motion passed unanimously.*
- **Unfinished Business**
 - Correct pay schedule
 - *Moved by Doby. Support by Brown. Motion passed unanimously.*

Farmington Community Library Board of Trustees
Draft Minutes – 6:00 p.m.
June 11, 2026

- **New Business**

- *Updated policies- remote work & dress code & Internet acceptable use.*
- *Moved by Muthukuda, support by Murphy to consent to vote on all policies as presented.*
- *Moved by Murphy, support by Snodgrass to accept policies as presented.*

- **Correspondence**

- **Public Comment (3 minutes per person)**

- *Charlesbois made public comment. Encouraged self-nomination of FCL to ALA.*

- **Trustee Comment**

- *No trustee comment*

- **Adjournment**

Meeting adjourned at 7:43.