

**Farmington Community Library Board of Trustees  
Regular Board Meeting  
6:00 p.m. - August 13, 2026**

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**Board Members Present:** Muthukuda, Brown, Murphy, Snodgrass, Doby, White

**Board Members Absent:** McClellan, Snead

**Staff Members Present:** Matthews, Baker, Peterson, Zitter

**Staff Members Absent:** Showich-Gallup

**CALL TO ORDER**

The regular Board meeting was called to order at 6:06 by Vice President Muthukuda.

**APPROVAL OF AGENDA**

**MOTION** by Murphy to approve the Agenda for the August 13, 2026 Board meeting was supported by White.

**Vote: Aye: All in favor (6-0)**

**Opposed: None**

**Motion passed.**

**PUBLIC COMMENT**

None

**APPROVAL OF MINUTES**

**MOTION** by White to approve the Minutes of the Regular Board Meeting held July 9, 2026, was supported by Brown.

**Vote: Aye: All in favor (6-0)**

**Opposed: None**

**Motion passed.**

**MOTION** by White to approve the Minutes of the Special Board Meeting held July 15, 2026, was supported by Brown.

**Vote: Aye: All in favor (6-0)**

**Opposed: None**

**Motion passed.**

**PRESENTATIONS**

- RealPoint re: amending contract for Phase One and Phase Two services
- Renovation communication - S. Zitter

### **TREASURER'S REPORT**

**MOTION** by Brown to approve paying July 2026 operating bills totaling \$572,979.68 was supported by White.

**Vote: Aye: All in favor (6-0)**

**Opposed: None**

**Motion passed.**

**MOTION** by Brown to receive and file July 2026 financial reports was supported by White.

**Vote: Aye: All in favor (6-0)**

**Opposed: None**

**Motion passed.**

K. Brown:

- YTD interest earned from Michigan Class is \$314,564.86.

### **FRIENDS' REPORT**

None (S. Charlesbois absent)

### **LIBRARY DIRECTOR'S REPORT** (S. Matthews)

- Renovation set to begin September 8. Please sign up for e-mail building alerts to learn of any changes to service.
- LED light installation in adult fiction section at FH will occur when that section is closed due to construction (in September).
- Friends are bringing author TJ Klune to FCL (FH) on October 18.
- Summer of Stories has wrapped up. As of July 25, 3,900 participants had logged 47,200 reading hours. Final numbers to come.

### **SUBCOMMITTEE UPDATES**

Personnel (D. Muthukuda)

- Tuition reimbursement requested by WCBC is back with WCBC for fine tuning.
- Committee and WCBC came up with list of 2027 closures, which could include a Staff Service Day.
- C. Peterson will be clarifying board reappointment procedures and timing with both Farmington and Farmington Hills.

Facilities (S. Snodgrass)

- S. Zitter presented renovation communication to committee.
- Committee discussed future landscaping needs, especially in new outdoor areas; new LED lights in adult fiction section at FH, and state of receiving dock at FA.

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Finance (K. Brown)

- Two meetings were scheduled but both were canceled.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Owner Representation Services

**MOTION** by Doby to amend contract with RealPoint in order to have them work on Phase One as well as potential Phase Two was supported by White.

**Vote: Aye: All in favor (6-0)**

**Opposed: None**

**Motion passed.**

2027 Building Closures

No action taken.

**CORRESPONDENCE**

None

**PUBLIC COMMENT**

None

**TRUSTEE COMMENT**

J. White - happy to have RealPoint in place to help with what we don't know that we don't know.

**ADJOURNMENT**

The Board meeting was adjourned at 7:27 by Vice President Muthukuda. The next regular meeting of the Library Board is scheduled for Thursday, September 10, 2026, at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary  
Library Board of Trustees