

**Farmington Community Library Board of Trustees**  
**Board Meeting, 6:00 p.m. - January 8, 2026**

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**Board Members Present:** McClellan, Muthukuda, Brown, Murphy, Snodgrass, Snead, White

**Board Members Absent:** Doby

**Staff Members Present:** Matthews, Siegrist, Showich-Gallup, Peterson, Baker, Wegrzynowicz

**Staff Members Absent:** None

**CALL TO ORDER**

The Regular Board Meeting was called to order at 6:00 by President McClellan.

**APPROVAL OF AGENDA**

**MOTION** by Murphy to approve the Agenda for the January 8, 2026 Board meeting was supported by Muthukuda.

**Vote:** **Aye: All in favor (7-0)**

**Opposed:** None

Motion passed.

**PUBLIC COMMENT**

M. Leadham, FH. Thank you for new computer chairs, and please address pedestrian safety in parking lot at Twelve Mile.

**APPROVAL OF MINUTES**

**MOTION** by White to approve the Minutes of the Regular Board Meeting held December 11, 2025, amended by Brown to correct E. McClellan's name under Trustee Comment, was supported by Brown,

**Vote:** **Aye: All in favor (7-0)**

**Opposed:** None

Motion passed.

**TREASURER'S REPORT**

**MOTION** by Brown to approve paying December 2025 operating bills totaling \$451,289.56 was supported by White.

**Vote:** **Aye: All in favor (7-0)**

**Opposed:** None

Motion passed.

**MOTION** by Brown to receive and file December 2025 financial reports was supported by White.

**Vote: Aye: All in favor (7-0)**

**Opposed: None**

**Motion passed.**

K. Brown:

- 2025 interest earned from Michigan Class is \$558,127.30. Rates look to decrease in 2026.

#### **FRIENDS' REPORT** (S. Charlesbois)

- Membership letter went out.
- Longtime board member and former president Mary Beth Perrault is stepping down from the board.
- Planning for Library Day of Giving (April 1) has begun.
- December book sales - using new sales room at Twelve Mile - brought in \$2,100. Monthly average has been closer to \$1,500.
- For 2025, roughly \$1,800 earned on Better World Books and \$1,800 also earned on E-Bay. Many more books have to be sold on BWB to match amount earned on E-Bay.
- There will be a “mini sale” this spring.

#### **LIBRARY DIRECTOR'S REPORT** (S. Matthews)

- FCL won a Hometown Heroes award from Modern Woodmen of America for “improving the quality of life for families and communities”; the MWA will make a contribution to a charity of FCL’s choice, and FCL chose CARES.
- MLK Celebration events will occur each day, Saturday, January 17 to Monday, January 19.
- There was a Farmington Press article about both K. Siegrist and S. Matthews that appeared on December 15, 2025.
- Michigan minimum wage increased as of January 1 to \$13.73 an hour. FCL budget had already accounted for this.
- S. Matthews has been meeting staff and community members. She will speak to the Optimists Club for first time on January 28.

#### **SUBCOMMITTEE UPDATES**

##### Personnel (D. Muthukuda)

- Committee has worked to finalize transition of directors. S. Matthews has set initial goals.
- Committee recommends board action on salary schedule for fiscal year 2026.

##### Facilities (S. Snodgrass)

- Committee recommends board action on construction manager and Liberty Street HVAC work.
- The next Committee meeting will be February 5.

**Farmington Community Library Board of Trustees  
Board Meeting, 6:00 p.m. - November 13, 2025**

**Finance (K. Brown)**

- No meeting in December.

**UNFINISHED BUSINESS**

- Liberty Street rooftop air conditioner compressor

**MOTION** by Snodgrass to approve up to \$24,713 for replacement of compressor and for possible new refrigerant, work to be done by Witt Mechanical, was supported by Snead.

**Vote: Aye: All in favor (7-0)**

**Opposed: None**

**Motion passed.**

**NEW BUSINESS**

- Construction manager

**MOTION** by Snodgrass to hire McCarthy & Smith as construction manager for Phase One at a cost of \$472,951 was supported by Brown.

**Vote: Aye: All in favor (7-0)**

**Opposed: None**

**Motion passed.**

- Fiscal Year 2026 salary schedule

**MOTION** by Muthukuda to approve the salary schedule for FY 2026 was supported by Brown.

**Vote: Aye: All in favor (7-0)**

**Opposed: None**

**Motion passed.**

- Fiscal Year 2026 merit increase

**MOTION** by Muthukuda to approve up to 4 percent merit increase for staff for FY 2026 was supported by Murphy.

**Vote: Aye: All in favor (7-0)**

**Opposed: None**

**Motion passed.**

**CORRESPONDENCE**

None

**PUBLIC COMMENT**

None

**TRUSTEE COMMENT**

**Farmington Community Library Board of Trustees  
Board Meeting, 6:00 p.m. - November 13, 2025**

- E. McClellan: thank you to K. Siegrist for agreeing to take on directorship when asked. Thank you for healing trauma among staff and for sound governance of FCL.

**ADJOURNMENT**

The Board meeting was adjourned by President McClellan at 6:55. The next meeting of the Library Board is scheduled for Thursday, February 12, 2026, at 6:00 pm at Twelve Mile.

Respectfully Submitted,

Jim White, Secretary  
Library Board of Trustees

DRAFT