

**Farmington Community Library Board of Trustees
Board Meeting, 6:00 p.m. - January 8, 2026**

Board Members Present: McClellan, Muthukuda, Brown, Murphy, Snodgrass, Snead, White

Board Members Absent: Doby

Staff Members Present: Matthews, Siegrist, Showich-Gallup, Peterson, Baker, Wegrzynowicz

Staff Members Absent: None

CALL TO ORDER

The Regular Board Meeting was called to order at 6:00 by President McClellan.

APPROVAL OF AGENDA

MOTION by Murphy to approve the Agenda for the January 8, 2026 Board meeting was supported by Muthukuda.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

PUBLIC COMMENT

M. Leadham, FH. Thank you for new computer chairs, and please address pedestrian safety in parking lot at Twelve Mile.

APPROVAL OF MINUTES

MOTION by White to approve the Minutes of the Regular Board Meeting held December 11, 2025, amended by Brown to correct E. McClellan's name under Trustee Comment, was supported by Brown,

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

TREASURER'S REPORT

MOTION by Brown to approve paying December 2025 operating bills totaling \$451,289.56 was supported by White.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

MOTION by Brown to receive and file December 2025 financial reports was supported by White.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

K. Brown:

- 2025 interest earned from Michigan Class is \$558,127.30. Rates look to decrease in 2026.

FRIENDS' REPORT (S. Charlesbois)

- Membership letter went out.
- Longtime board member and former president Mary Beth Perrault is stepping down from the board.
- Planning for Library Day of Giving (April 1) has begun.
- December book sales - using new sales room at Twelve Mile - brought in \$2,100. Monthly average has been closer to \$1,500.
- For 2025, roughly \$1,800 earned on Better World Books and \$1,800 also earned on E-Bay. Many more books have to be sold on BWB to match amount earned on E-Bay.
- There will be a "mini sale" this spring.

LIBRARY DIRECTOR'S REPORT (S. Matthews)

- FCL won a Hometown Heroes award from Modern Woodmen of America for "improving the quality of life for families and communities"; the MWA will make a contribution to a charity of FCL's choice, and FCL chose CARES.
- MLK Celebration events will occur each day, Saturday, January 17 to Monday, January 19.
- There was a Farmington Press article about both K. Siegrist and S. Matthews that appeared on December 15, 2025.
- Michigan minimum wage increased as of January 1 to \$13.73 an hour. FCL budget had already accounted for this.
- S. Matthews has been meeting staff and community members. She will speak to the Optimists Club for first time on January 28.

SUBCOMMITTEE UPDATES

Personnel (D. Muthukuda)

- Committee has worked to finalize transition of directors. S. Matthews has set initial goals.
- Committee recommends board action on salary schedule for fiscal year 2026.

Facilities (S. Snodgrass)

- Committee recommends board action on construction manager and Liberty Street HVAC work.
- The next Committee meeting will be February 5.

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Finance (K. Brown)

- No meeting in December.

UNFINISHED BUSINESS

- Liberty Street rooftop air conditioner compressor

MOTION by Snodgrass to approve up to \$24,713 for replacement of compressor and for possible new refrigerant, work to be done by Witt Mechanical, was supported by Snead.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

NEW BUSINESS

- Construction manager

MOTION by Snodgrass to hire McCarthy & Smith as construction manager for Phase One at a cost of \$472,951 was supported by Brown.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

- Fiscal Year 2026 salary schedule

MOTION by Muthukuda to approve the salary schedule for FY 2026 was supported by Brown.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

- Fiscal Year 2026 merit increase

MOTION by Muthukuda to approve up to 4 percent merit increase for staff for FY 2026 was supported by Murphy.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

CORRESPONDENCE

None

PUBLIC COMMENT

None

TRUSTEE COMMENT

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- E. McClellan: thank you to K. Siegrist for agreeing to take on directorship when asked. Thank you for healing trauma among staff and for sound governance of FCL.

ADJOURNMENT

The Board meeting was adjourned by President McClellan at 6:55. The next meeting of the Library Board is scheduled for Thursday, February 12, 2026, at 6:00 pm at Twelve Mile.

Respectfully Submitted,

Jim White, Secretary
Library Board of Trustees