

**Farmington Community Library Board of Trustees**  
**Board Meeting - 6:00 p.m. – March 14, 2024**  
**DRAFT**

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Board Members Present: Brown, , McClellan, Hahn, Snodgrass, Muthukuda, Doby

Board Members Absent: White, Murphy,

Staff Members Present: Siegrist, Showich-Gallup, Baker, Peterson

Staff Members Absent: None

**CALL TO ORDER**

The Regular Board Meeting was called to order at 6:06 by President Ernie McClellan.

**APPROVAL OF AGENDA**

**MOTION** by Snodgrass to approve the Agenda for the March 14, 2024, Board meeting was supported by Brown.

**Vote: Aye: All in favor (6-0)**

**Opposed: None**

**Motion passed.**

**APPROVAL OF MINUTES**

**MOTION** by Brown to approve the Minutes of the Regular Board Meeting held on February 8, 2024, was supported by Hahn.

**Vote: Aye: All in favor (6-0)**

**Opposed: None**

**Abstain:**

**Motion passed.**

**TREASURER'S REPORT (K. Brown)**

**MOTION** by Brown to approve February expenditures totaling \$387,023.70 was supported by Doby.

**Vote: Aye: All in favor (6-0)**

**Opposed: None**

**Motion passed.**

**MOTION** by Brown to receive and file February 2024 financial reports was supported by Muthukuda.

**Vote: Aye: All in favor (6-0)**

**Opposed: None**

**Motion passed.**

**FRIENDS' REPORT (S. Charlesbois)**

- Friends' board will not do citywide mailing this spring it will be virtual (email).
- Odds and Ends Art auction will be April 5, 2024, \$10.00 entry fee
- Big Book Sale April 5<sup>th</sup>- 7<sup>th</sup>
- Gala June 7, 2024

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**LIBRARY DIRECTOR'S REPORT** (K. Siegrist)

- Seed library kick off was very successful 200 participants
- Chamber of Commerce morning boost will be at the library April 4,2024, 8-9:15 AM
- FAAPN & AKA are hosting a literacy celebration event March 23, 2024

**UNFINISHED BUSINESS**

24/7 pick-up Lockers

**MOTION** by Doby to approve the installation of pick-up lockers not to exceed the amount of \$50,000.00 supported by Brown.

**Vote: Aye: All in favor** (6-0)

**Opposed: None**

**Motion passed.**

**SUBCOMMITTEE UPDATES**

Personnel - none

Master Plan – the committee met with MCD Architects; three options were presented. A full presentation of the master plan along with cost will be presented in April 2024

Finance- Budget amendment.

**MOTION** by Brown to add \$130,000.00 to revenue and expenditures to balance the budget, supported by Doby

**Vote: Aye: All in favor** (6-0)

**Opposed: None**

**NEW BUSINESS**

Budget hearing will be May 9,2024 at 6:00 pm - no motion.

**CORRESPONDENCE**

None

**PUBLIC COMMENT**

Maria Taylor and Kevin Parkins from Farmington City Council

**TRUSTEE COMMENT**

Discussion on bookmobile possibilities

**ADJOURNMENT**

The Board meeting was adjourned by President McClellan at 7:52. The next meeting of the Library Board is scheduled for Thursday, April 11, 2024, at 6:00 pm.

Respectfully Submitted,

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