

# Farmington Community Library Board of Trustees

## Board Meeting - 6:00 p.m. – January 11, 2024

---

Board Members Present: Murphy, Brown, White, McClellan, Muthukuda, Snodgrass

Board Members Absent: Hahn, Doby (Doby will arrive late)

Staff Members Present: Siegrist, Showich-Gallup, Baker, Wegrzynowicz

Staff Members Absent: Peterson

### **CALL TO ORDER**

The Regular Board Meeting was called to order at 6:04 by President Ernie McClellan..

### **APPROVAL OF AGENDA**

**MOTION** by Brown to approve the Agenda for the January 11, 2024 Board meeting with the addition of “Master Plan” to Committee Updates was supported by Murphy.

**Vote: Aye: All in favor (6-0)**

**Opposed: None**

**Motion passed.**

### **APPROVAL OF MINUTES**

**MOTION** by White to approve the Minutes of the Regular Board Meeting held on December 14, 2023, was supported by Brown.

**Vote: Aye: All in favor (6-0)**

**Opposed: None**

**Motion passed.**

### **TREASURER’S REPORT** (K. Brown)

**MOTION** by Brown to approve November expenditures totaling \$393,304.18 was supported by White.

**Vote: Aye: All in favor (6-0)**

**Opposed: None**

**Motion passed.**

**MOTION** by Brown to receive and file December 2023 financial reports was supported by Muthukuda.

**Vote: Aye: All in favor (6-0)**

**Opposed: None**

**Motion passed.**

C. Dobby arrives.

### **FRIENDS’ REPORT** (S. Charlebois)

- Friends made roughly \$25,000 from book sales and \$75,000 from memberships. These are nearly pre-2008-recession levels.
- Wade Rouse (pen name Viola Shipman) will be the Friends’ guest author in October.
- Gala will be held first Friday in June.

### **LIBRARY DIRECTOR’S REPORT** (K. Siegrist)

- 
- Jill O’Hara (Interlibrary Loan) announced retirement.
  - Six members of staff will attend the Public Library Association Conference in April.
  - Welcome to Wes Schumacher, adult librarian, and Will Neumaier, Digital Content Creator, who both started in December.

#### **Introduction of Facilities Manager**

- Peter Wegrzynowicz, pronounced “Wegzinovich”.

#### **UNFINISHED BUSINESS**

##### Michigan Class

- No motion. Finance Committee will study.

##### Defined Contribution Waiting Period

- No motion. Personnel Committee still studying.

#### **SUBCOMMITTEE UPDATES**

Personnel - none

Master Plan (K. Brown) - Second draft for both branches is complete. There will be more drafts. The Master Plan could cover ten years.

#### **NEW BUSINESS**

Meeting room rental fees - no motion.

Add member to Personnel Committee

**MOTION** by Doby to add Dilhara Muthukuda to the Personnel Committee was supported by Snodgrass.

**Vote: Aye: All in favor (7-0)**

**Opposed: None**

**Motion passed.**

#### **CORRESPONDENCE**

None

#### **PUBLIC COMMENT**

S. Charlebois - cars in the front loop at Twelve Mile can make it dangerous for pedestrians. Consider signage.

#### **TRUSTEE COMMENT**

E. McClellan attended COHA meeting. COHA president’s frame of reference for state of FCL is the COVID period. EM will meet again with COHA in May.

#### **ADJOURNMENT**

The Board meeting was adjourned by President McClellan. The next meeting of the Library Board is scheduled for Thursday, February 8, at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary  
Library Board of Trustees